

Crafton Hills College
Educational Technology Committee
February 3, 2010
Minutes

Members:

Catherine Pace-Pequeno, Faculty Chair
 Kelly Boebinger
 T.L. Brink
 Julie Davis
 Ruth Greyraven
 Rick Hogrefe, Administrative Co-Chair
 Denise Hoyt
 Terry Koeper
 Mark McConnell
 Meridyth McLaren
 Snezana Petrovic
 Aaron Race

I. Approval of Minutes

Motion: To approve minutes from November 18, 2009 and December 2, 2009 (Brink, Boebinger, MSC)

II. Approvals

A. DE Course Approval

1. ART 100 – changes requested by Kelly were made – committee agrees it can move forward with typo corrections
2. ART 120 – Snezana still meeting with Rick about the course. Do students have to turn in artwork? Yes – how will they do this? Can submit through PDF or jpg. Can submit hard copies through the mail or by bringing it to campus. Should keep the course outline general and then be very specific about requirements in the syllabus.
3. MUSIC 120 – agreement by committee that this should go through
4. SPEECH 174 – send comments about proposed changes

B. Instructor Readiness Approvals – don't have an approval form that was submitted by Laurens – has been asked to redo and resubmit

C. Course Readiness Approvals – none – may have a few coming

III. Updates

A. Faculty Co-Chair – issue with students printing too much in the CIS lab.

B. Administrative Co-Chair – DECC was cancelled again – have had no meeting since October.

IV. Action Items

A. Research related to Effectiveness of Online Instruction – Keith is the new researcher. Keith and Michelle will compile the information and share in the future. Keith will evaluate the tool and then compare with FTF classes.

B. Online Portal www.craftonhills.edu/online –

V. Future Agenda Items

Focus the entire next meeting on the Portal.

If we have a research question who do we send the request to? If it is a personal research issue related to a course or discipline then an e-mail to the Chair and/or Dean would be good.

VI. Other

A. Catherine will be leaving at the end of the year. We will need to come up with a new co-chair. Denise is also going to diminish her responsibilities to the committee. Taking over VP of Academic Senate which requires her time on multiple new committees.

B. Discussion on caps in online – retention is an issue – need to avoid blanket statements – should have some way of letting faculty have input on numbers- they know the class best.

VII. Adjournment

Next meeting: Wednesday, February 17

1:00-2:30

LADM 217