

Crafton Hills College
Educational Technology Committee
2 December 2009
Minutes

Members:

_____	Catherine Pace-Pequeno, Faculty Chair
<u> X </u>	Kelly Boebinger
<u> X </u>	T.L. Brink
<u> X </u>	Julie Davis
_____	Ruth Greyraven
<u> X </u>	Rick Hogrefe, Administrative Co-Chair
<u> X </u>	Denise Hoyt
_____	Terry Koeper
_____	Mark McConnell
<u> X </u>	Meridyth McLaren
_____	Snezana Petrovic
_____	Aaron Race

I. Approval of Minutes

Minutes from October 21, 2009 approved by consensus.

II. Approvals

A. DE Course Approval

1. Check status of all DE courses in CurricUNET

Question at looking at courses with DE addendum – how specific vs. general do we want the outline – identifying Blackboard vs. Campus CMS – suggestion to make the comment to make options a bit broader. Don't want to limit other faculty.

TL predicts that iTunes University is going to become the document repository – but that Bb is here to stay for awhile.

B. Instructor Readiness Approvals - none

C. Course Readiness Approvals – none

III. Updates

A. Faculty Co-Chair

B. Administrative Co-Chair

IV. Action Items

A. Cuts of Telecourses and Online Courses

Cuts resulted in the reduction of all Telecourses except 2 – a philosophy and a history course. Possibly looking at another 10-15 sections being cut.

Discussed how classes and sections were chosen, the consensus at all college levels to not loose more classes and that the focus is on cutting costs not necessarily FTEs.

- B. Online Portal www.craftonhills.edu/online

Need to get online portal populated in January

V. Future Agenda Items

Next meeting will be January 13th if needed – if not January 20th.

VI. Other

Use of Bb for classes not listed as hybrid – some assignments, tests are only online – is this okay? Not ETC prevue to dictate FTF courses requirements.

This information should be in the syllabus so the students are aware at the beginning of class.

VII. Adjournment

Meeting adjourned at 1:55 pm