Crafton Hills College
Educational Technology Committee
October 7, 2009
Minutes

Members:

__X___ Catherine Pace-Pequeno, Faculty Chair

__X___ Kelly Boebinger

___X__ T.L. Brink

___X__ Julie Davis

___X__ Ruth Greyraven

__X___ Rick Hogrefe, Administrative Co-Chair

__X___ Denise Hoyt

_____ Terry Koeper

__X___ Mark McConnell

__X___ Meridyth McLaren

__X___ Snezana Petrovic

__X___ Aaron Race

I. **Approval of Minutes**

Minutes were not distributed. Will be voted on at the next meeting.

II. **Approvals**

   A. DE Course Approval (Curriculum)

      1. ECON 200/201 – need to revisit (specifically assignment) and send comments to Catherine by Friday.

      2. MULTI 110 – on hold

      3. CD 185 – on hold

      4. Dates

         (i) Date for changes in curriculum? In Curricunet

         (ii) Telecourses will no longer be offered after Spring 2011.

   B. Instructor Readiness Approvals

      None

   C. Course Readiness Approvals

      1. CIS 101 – some of the issues are with the checklist – even though it is a checklist we can't loose sight of the whole course – need to see the course holistically as well as meeting the requirements of the checklist. May need to look at using the checklist to note when things are missing, but may not always address whether it is there.

      Motion: To approve Denise Hoyt and Catherine Pace-Pequeno to teach CIS 101 (Brink, McConnell, MSC)

III. **Updates**

   A. Faculty Co-Chair

   B. Administrative Co-Chair

      1. Telecourses in EduStream – Rick has a list of Telecourses on EduStream – will contact instructors to let them know. District will upload anything upon request.

      2. DEEC Issues -

         a. Migration to Blackboard 9.0 - want to upgrade Bb to 9 - will do background things this semester, pilot test next semester, upgrade over summer. At least an attempt to work around instructional schedules.

Is a link to preview Bb 9 – Denise will post the link on Bb so we can access.

b. Community Page   http://csb-blkbd-03 – looking at redoing to give more information. Any suggestions send to Rick.

c. Maintenance Schedule -

d. File Size Limitations – looking at placing a limit. Much of the content could be uploaded into EduStream – not always true with self-created materials.
Would advise against setting an arbitrary limit – some classes do utilize more media.
Should look at eliminating unnecessary course shells – create room that way.

3. Representation on DEEC, 3rd Monday @ 10:30 – not a great time for most faculty to attend, but we need to try and have someone from the committee there.

IV. Action Items

A. Online Portal   www.craftonhills.edu/online - take a look at it and make any suggestions

V. Future Agenda Items

A. Retention/Success/SLO comparison between face-to-face and DE courses

B. DE Program SLOs

C. Chem 101 for course readiness approval

D. District community page

VI. Adjournment

Next meeting: Wednesday, October 21, 2009
1:00-2:30
LADM 217