

Crafton Hills College Student Services Council		Date: February 3, 2014 Location: SSA-306 Time: 10:00a.m.
Minutes		
Members: (Bold in attendance)		
Larry Aycok Debbie Bogh Joe Cabrales Rejoice Chavira	Kirsten Colvey Judy Giacona Peter Lewis Robert McAtee	Mariana Moreno John Muskavitch Ericka Paddock Rebecca Warren-Marlatt
TOPIC	DISCUSSION	FURTHER ACTION
Approval of November 18, 2013 Minutes	Approved with revisions.	Page 2: The Terry O'Banion handout was given by Rebecca Warren-Marlatt and not Debbie Bogh. The correct spelling for Terry O'Banion is with an apostrophe in the last name. (Debbie Bogh) Engagement: Student Services Action Planning: Other Campuses are not getting rid of the local degrees, they are also using the AT degrees that is being used by more students.
Department Reports, Around the Table	<i>John/Financial Aid Office:</i> Financial Aid Fridays are being held to assist students with the financial aid application process; this is being advertised on Twitter and Facebook. Debit Card: Financial Aid students will be receiving their funds on 2/28th, they have until March 11th to use their old card to retrieve the funds, after this date the students will receive a check from Sallie Mae for the remaining balance from their old debit card. The new debit card through Discover Card will be issued through Blackboard. <i>Peter/Veteran Affairs:</i>	

	Labor Ready is a partnership to for veterans on campus to find jobs; there are day jobs and permanent job placement and veterans will receive direct payment. All jobs are based on the students' skills; 13 resumes have been received, 14 students tested which includes 2 CHC students. Peter has bus passes as well as a list of resources for the veterans that need assistance. Peter is also working with Tom Bartlett to help with student retention. <i>Judy/Health & Wellness Center:</i> There are 30 free flu shots remaining. The Health Fair held on 1/22nd went well; she is waiting for the evaluation results. <i>Larry/Admissions & Records:</i> There were 29 Late Add Petitions processed on Friday (3/31st), several petitions have been denied. CCCApply –moved toward the State CCCApply; students will have to log in and create a new login. The Zap contract will close at the end of June. <i>Debbie/Transfer Center:</i> The Honors program is doing well; the students will be going to UC Irvine in April. The Tea with Deans is scheduled for 2/26th and all students with a 3.5GPA or higher will be invited. "Choose a Career, Declare a Major" is scheduled for April 2nd in LRC-226 during College Hour. The new Career Counselor (Trinette Barrie) will start after the Thursday, (2/13th) Board Meeting.	
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	<i>Marianna/Transfer Center:</i> March 12 is the Transfer Fair, 10a.m. – 1p.m., in the LADM Breezeway; a field trip to CSU Fullerton is planned for? <i>Ericka/Student Life:</i> ID machine-EMS badges are being made; she is working with individuals regarding the cost of a new machine. Ericka spoke with Jose Torres regarding information on vendors; the District will be purchasing a new machine. The student senate is updating their By-laws; Club Rush is scheduled for next week, In-n-Out mobile truck will be on campus 2/12, 11a.m.-1p.m., ASB cardholders will receive free burgers, non-cardholders will have to purchase the burgers. The student senate is working on 3-Peaks Challenge with Bryan Reece; a meeting is scheduled for 2/13th. <i>Robert McAtee/Counseling Chair:</i> There are three new counselors, 1 full-time and 2 adjunct, they are getting ready for SOA³R, focusing on career services. There are increasing FTES, # classes/#students, trying to get new students into the office prior to registration. <i>Rejoice-EOPS/CARE/CalWORKs:</i> The program has received an increase in funding; the book grants are being increased. The 2014-2015 EOPS program target goal is set for 500. CalWORKs program is growing.	
Outcomes Assessment and Planning and Program Review, Status		

Block Scheduling and College Hour Expansion, 2014-2015		
Accreditation, Standard 11B: Progress		
Engagement: Student Services Action Planning	Rebecca will be working on the planning piece, she would like feedback.	
Conference Reports	No conferences reported.	
Board Ratifications, Contracts, Hiring Paperwork, etc.	Need to be careful with deadline dates; need to get paperwork one in a timely manner; do not forward conference to Rebecca if after the board deadline.	Attach mileage and hotel reservation materials should be attached to the AC-9.
Student Services Meeting regarding the environmental Scan Data	Keith Wurtz and Ben Gamboa will be making a presentation and asking for feedback at this presentation. This is important information on the CHC population. Meeting to be scheduled for Tuesday, 2/11 th 9:30-11:30a.m.	Laura will reserve a meeting room and send out an email to all of Students Services with the meeting room. This is a mandatory meeting for all of Student Services.
Announcements: Walk a Mile	Awareness of sexual assault (the Clothesline Project); Student Life, Veteran Affairs, Student Services and Campus Police will all be participating in the event.	Men will be asked to show their support by walking in high heels.
Adjournment	12:50p.m.	
Mission Statement: The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment. Vision Statement: The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation. Institutional Values: Creativity, inclusiveness, excellence, and learning-centeredness		