

CHC Office of Research Planning Research Calendar

Task	Due Date	Month (Academic Year)											
		June	July	August	September	October	November	December	January	February	March	April	May
ACCJC Annual Report	30-Jun												
Ad-hoc Projects													
ARCC/AB1417													
Conduct ARCC Self-Assessment Research													
Present to the SBCCD Governing Board													
Review data and resubmit if necessary	1-Dec												
Self-assessment of college performance (letter)	4-Mar												
Send minutes to CO of Governing Board Presentation	15-Mar												
Databases													
Update MIS Data													
Update Accuplacer Assessment Data (and on as needed basis)													
Update National Student Clearinghouse (NSC) Transfer Data													
Update Grades Data used for EMP and PPR													
Enrollment Fact Sheets (After Census)													
Grants													
Title V Application													
Title V Annual Performance Reports													
Title V Eligibility Application													
STEM Application													
STEM Performance Reports													
Perkin's (VTEA)													
Perkin's (VTEA) Survey in all SAM B, C, or D courses (Send out on Census)													
Support review of Core Indicator data and check for corrections													
Support collection and reporting of additional data and outcomes													
Federally Mandated Reporting													
IPEDS													
Fall Collection: Institutional Characteristics, Competitions, & 12-month enrollment	20-Oct												
IPEDS: Winter Collection: HR, Financial Aid	26-Jan												
IPEDS: Spring Collection: Graduation Rates and 200% Graduation Rates	13-Apr												

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Gainful Employment (GE)														
GE Annual Data available on Data on Demand for Reporting (Check Data)	27-Sep													
Annual Data Submission Reporting (SBCCD DCS)	1-Oct													
GE Disclosure Information - On-time Completion and Job Rates	1-Oct													
Cal Grant "Qualifying Institution"														
California Licence Examination Passage Rates	1-Sep													
Matriculation														
Update student placement results report														
Make Changes to Placement Rultes if Needed (9-27 to 10-22)														
Planning														
Educational Master Plan														
Update the Program Highlights														
Update the QEIs														
Planning and Program Review / Annual Review														
Update all data														
Support requests for additional information														
PPR Process Evaluation Survey														
Update/Revise PPR Web Tool														
Campus Climate Surveys														
Employee (Every even numbered year.)	Fall													
Student (Every even numbered year)	Spring													
Community College Survey of Student Engagement (CCSSE) (Odd numebred years.)	Spring													
Analysis of CCSSE Results														
Committee Self Evaluations	Spring													
Did you Know? (First of the month.)														
ORP Web Page - Updated on ongoing basis														
Professional Development														
SLOs/SAOs support														
Validation of Data Integrity														