

<b>CRAFTON HILLS COLLEGE STUDENT SERVICES COUNCIL</b>				<b>Date:</b> February 1, 2016 <b>Time:</b> 10:00a.m. – 12:00p.m. <b>Location:</b> CCR 247	
<b>MINUTES</b>					
<b>Committee Members</b>	<b>P</b>		<b>P</b>		<b>P</b>
Larry Aycock	X	Cyndi Gundersen	X	Brenston Otanjah (Student Rep)	X
Trinette Barry		Laurie Mann	X	Ericka Paddock	
Joe Cabrales	X	Robert McAtee	X	Hannah Sandy	X
Rejoice Chavira	X	Mariana Moreno	X	Rebecca Warren-Marlatt	X
Kirsten Colvey	X	John Muskavitch	X		X
<b>TOPIC</b>		<b>DISCUSSION</b>		<b>FURTHER ACTION</b>	
Approval of December 7, 2015 Minutes		Approved as written.  Rebecca welcomed Brenston Otanjah, the Student Senate Rep to the committee and the committee members introduced themselves to Brenston.		Rebecca offered to set standing meetings with Brenston.	
COACH Cupboard, call for donations		Rebecca asked committee members to make donations to the COACH.  Janine Ledoux asked for suggestions for a more visible location for the COACH bins.		Brenston also suggested having an announcement made by student senate members in their classes asking for any donations.  Rejoice will send County updates Of their services offered to Rebecca Orta, Monique Marrujo, and Hannah Sandy.	
Enrollment Management Projects Update and Discussion		Master students are working on a list and calling students to ask them why they did not enroll in classes.  Kudos to Larry and the Admissions and Records staff and the Master Students for their support.		Cyndi Gunderson will check with Ben Gamboa for any new start data.	
Educational Planning Initiative, Update, (Robert, Kirsten)		Robert has three presentations this week (Senates, Chairs & Counseling Dept. at Valley College).  He also has a meeting with the vendor (Hobson Group) and Tech Services today. VVC is one step ahead of CHC. They want to start building the			

	<p>program; but they need the catalog of classes.</p> <p>Rebecca thanked Robert for the great job he is doing.</p>	
New BOG Rules (John Muskavitch)	<p>John Muskavitch explained the new regulations. See handout.</p> <p>The group discussed the possibility of getting a committee together to develop a letter with the BOG rules to alert everyone.</p> <p>There are two FASFA applications being done this year; one is currently being processed, the second application will be processed in October.</p>	<p>John Muskavitch and Joe Cabrales will talk with Bryan regarding the BOG updates.</p> <p>Financial Aid office needs to put these BOG changes on the CHC webpage.</p> <p>John will send the power point to RWM and information to direct the students to the link.</p> <p>Financial Aid Fridays will be held, flyers coming out soon to advertise event.</p>
<p>Standing Agenda Item: Student Learning Outcomes</p> <p><b>Financial Aid</b></p> <ul style="list-style-type: none"> <li>• Productivity</li> <li>• Student Satisfaction</li> <li>• Instructional Impact</li> <li>• Student Learning</li> </ul>	<p>John shared the Financial Aid outcomes status handout with the committee members.</p>	<p>John will re-write #3 outcome.</p>
New Building: Issues and Proposed Solutions	<p>Tabled</p>	
Job Shadowing: Participants to Date	<p>Laurie Mann will be job shadowing Rejoice Chavira (EOPS), Mariana Moreno will be job shadowing John Muskavitch (FA) and Ericka Paddock will be job shadowing Joe Cabrales.</p>	
Unit Reports	<p>Open House-Rejoice &amp; John: Tours will be held and offices will close their doors at 2:45.</p>	<p>Laura and Rebecca will be making signs to place on the counters stating that the office are closed for business.</p>
Adjournment	<p>12:00</p>	
<p><b>Mission Statement:</b> To advance the education, career, and personal success of our diverse campus community through engagement and learning.</p> <p><b>Vision:</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p> <p><b>Values:</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>		