

Crafton Hills College Student Services Council Minutes	Date: October 7, 2013
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Members (those present in boldface)

**Larry Aycock**  
**Debbie Bogh**  
**Rejoice Chavira**  
**Kirsten Colvey**  
**Judith Giacona**

Peter Lewis  
Mariana Moreno  
John Muskavitch  
**Ericka Paddock**  
**Rebecca Warren-Marlatt**

TOPIC	DISCUSSION	FURTHER ACTION
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Approval of May 6, 2013 Minutes	Approved as written.	
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Outcomes Assessment and Planning and Program Review	<p>Rebecca has offered her assistance to those doing the full PPR report (Counseling, Student Life, and Transfer Center &amp; Health &amp; Wellness). A second pair of eyes to review the feedback is always helpful. Deadline for the full report is October 28th.</p> <p>Due dates for the following depts.:</p> <ul style="list-style-type: none"> <li>• Counseling-11/18<sup>th</sup></li> <li>• H&amp;W Ctr.-11/25<sup>th</sup></li> <li>• Student Life-11/4<sup>th</sup></li> <li>• Transfer Ctr.-11/18<sup>th</sup></li> </ul> <p>Kirsten expressed concern as it appears that all Student Services departments are coming down from summer session; it would be better if Student Services could be placed in the middle of the schedule.</p> <p>Rebecca reminded the committee members that</p>	Rebecca will assist Larry with his SLOs.
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	originally the due dates were in August.	
Accreditation, Standard IIB: Volunteers?	<p>This is our self-evaluation year. All the standard chairs are assigned and working on their Standards throughout the year.</p> <p>Rebecca handed out Bryan Reece's handout to review with the members and asked them to assist with the self-evaluation.</p>	<p>The council members volunteered as follows:</p> <ul style="list-style-type: none"> <li>• Ericka-2a8, 2a9 &amp; 2b2</li> <li>• Judy-2c4 &amp; 2c5</li> <li>• Debbie-2b3</li> <li>• Rejoice-2a6 &amp; 2a7</li> <li>• Kirsten-2a5, 2c3 &amp; 2d</li> <li>• Larry-2b1 &amp; 2c6</li> <li>• Rebecca-2c1, 2c2</li> </ul> <p>Rebecca will send an electronic copy of the mid-term report to all members to review and use when working on the Standard.</p>
Communication, Discussion and Ideas for Improvement: Three-Four Action Items:	<p>Rebecca We have to decide to roll last years into the plan. Know that there is new stuff going on in Student Services Offices.</p> <p>New responses from Chancellor's office or data for improving include:</p> <ul style="list-style-type: none"> <li>• Make plans meaningful</li> <li>• Offering to use the time of Student Services Council meeting to work on Program Plan report.</li> </ul>	<p>Rebecca will send out an invite to councilmembers for a planning meeting and focus on those departments that have full report due (counseling, Student Life, DSP&amp;S).</p>
Student Success Initiative and SSEEM progress	<p>Kirsten brought Terry's power point to the Student Success &amp; SSEEM meeting.</p> <p>Reviewed the guidelines and determined the guidelines we</p>	<p>At the next meeting, the committee will discuss what we want as guidelines and set priorities based on what is most important.</p>

	want to use. Retreat scheduled for November 1 <sup>st</sup> (New Students). Larry suggested assigning mentors to the new students.	Ericka will send out a sign-up sheet to students.
Conference Reports	Tables to next meeting.	
<p>Events:</p> <ul style="list-style-type: none"> <li>• Seasonal Job Fair, Thursday, October 10, Library Quad</li> <li>• Family Fest, Saturday, October 12, 9:00-1:00</li> <li>• UCLA on campus Friday, October 18<sup>th</sup></li> <li>• Three Peaks Challenge, Saturday, October 19<sup>th</sup></li> <li>• Hispanic Heritage Month, September 15-October 15<sup>th</sup>. Check out the Hispanic Heritage Profiles on the CHC website.</li> </ul>		
Adjournment	11:50a.m.	
<p><b>Missions Statement</b> The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.</p>	<p><b>Vision Statement</b> The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.</p>	<p><b>Institutional Values</b> Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.</p>