

**CRAFTON HILLS COLLEGE
CURRICULUM COMMITTEE
MINUTES
March 25, 2019**

VOTING MEMBERS:

Note: ✓If Present

Denise Allen
Debbie Bogh✓
Troy Dial✓
Gwen DiPonio (Co-Chair)✓
Laurie Green✓

Catherine Hendrickson
Rick Hogrefe
Shohreh Rahbarnia✓
Kim Salt (Co-Chair)✓
Sherri Wilson✓

NON-VOTING MEMBERS:

Note: ✓If Present

Kelli Dower
Kirsten Colvey
Joe Cabrales
Kristin Garcia
Kristina Heilgeist✓

Van Muse
Miriam Saadeh✓
Reyna Uribe
Dan Word✓
Keith Wurtz

VISITOR:

Elizabeth Lopez

1. Approval of Minutes from February 25, 2019 meeting

The minutes were approved with one abstention.

2. **COURSE MODIFICATIONS**

- A. MARKET 106 Retail Management

The committee approved MARKET 106 as a six-year revision. The DE component was also approved (100% online).

Note: The course is equated with BUSAD 112 at SBVC.

- B. MARKET 110 Advertising

The committee approved MARKET 110 as a six-year revision. The DE component was also approved (100% online).

- **New Course Title:** Principles of Advertising
- **New Catalog Description:** Examines the major components of modern advertising and promotion. Key areas explored include the social and economic role of advertising, controls over advertising, planning of the campaign, and the role of research, media playing, advertising strategy and coordination with other elements of marketing.

- **New Schedule Description:** Examines the major components of modern advertising and promotion. Key areas explored include the social and economic role of advertising, controls over advertising, planning of the campaign, and the role of research, media playing, advertising strategy and coordination with other elements of marketing. This course may also be offered online.

Note: The course is not currently equated with SBVC.

C. RELIG 101 Introduction to World Religions

The committee approved RELIG 101 as a six-year revision. The DE component was also approved (hybrid and 100% online) as well as the prerequisite of ENGL 010 or eligibility for ENGL 101 as determined through the CHC assessment process.

Although ENGL 010 is in the process of being phased out due to AB-705, the committee agreed to leave it as a prerequisite with the understanding that students will be placed in the course through the assessment process (multiple measures process). In addition, if a revision is made to the course, it will need to be rearticulated.

D. RELIG 176 Jesus and His Interpreters

The DE Addendum needed to be resubmitted per an inadvertent deletion but was redone with the new OEI standards in mind.

The committee approved RELIG 176 with a DE component (hybrid and 100% online).

NEW COURSES

E. IEC/N 010 United States Citizenship

The course is being tabled.

Concerns:

1. The information listed under Assignments and Methods of Evaluation need to be rewritten.

F. HSE/N 600 First Aid/CPR/AED for Non-Medical Professional

The primary purpose of the First Aid/CPR/AED course is to help students recognize and respond appropriately to cardiac, breathing and first aid emergencies. This certification is helpful for students in the medical programs, for community members who seek a variety of employment, and for general knowledge. This course is unique because it is designed for teachers, coaches, personal trainers, family, and others who are not specifically in a medical profession. As a non-credit course, this allows community members to get a certification without having to take an entire semester long course. This course provides students with the information needed to pass a certification, which will be provided as part of the course.

The committee approved HSE/N 600 as a new noncredit course.

- **Discipline:** Health and Safety Education (Noncredit)
- **Department:** Kinesiology and Health Education
- **Course Title:** First Aid/CPR/AED for Non-Medical Professionals
- **Course ID:** HSE/N 600
- **Units:** 0
- **Prerequisite:** None
- **Corequisite:** None
- **Departmental Recommendation:** None
- **Minimum Semester Hours:**
Lecture: 6
- **Catalog Description:** This course is designed to certify non-medical professionals. The course teaches participants the knowledge and skills needed to give immediate care to an injured or ill person and to decide whether advanced medical care is needed. This course certifies individuals with the American Red Cross for First aid, CPR and AED for adults and children.
- **Schedule Description:** This course is designed to certify non-medical professionals (personal trainers, teachers, coaches etc.). The course teaches participants the knowledge and skills needed to give immediate care to an injured or ill person and to decide whether advanced medical care is needed. This course certifies individuals with the American Red Cross for First aid, CPR and AED for adults and children.

Note: The course is not currently equated with SBVC.

3. Operational Issues

The committee nominated Kim Salt and Gwen DiPonio as Curriculum Co-Chairs for the 2019-2020 academic year. Their names will be forwarded to the Academic Senate for approval.

SBVC is looking to replace CurricUNET with CourseLeaf but they are having issues with Courseleaf on their catalog. There is going to be a meeting with Luke Bixler and Crafton representatives regarding Smart Catalog curriculum option and Crafton's interest in moving away from CurricUNET.

Laurie Green is the lead for the statewide committee for common core curriculum for EMT and possibly EMR.

The next Curriculum meeting will be held on **April 8 at 2 p.m. in CCR 233.**