

Institutional Effectiveness, Accreditation, and Outcomes Committee - Agenda

Date: April 25, 2024
 Time: 2:00 p.m. – 4:00 p.m.
 Location: CYN-238

- Members:**
- Keith Wurtz, VPI/ALO Chair
 - Danielle McCoy, Faculty
 - David Liu, Faculty
 - Delmy Spencer, VPSS
 - Giovanni Sosa, Dean IERP
 - Iris Kern-Foster, Faculty
 - Ivan Pena, Student Ser. Dean
 - Jeff Smith, Inst. Dean
 - Julie McKee, CTA Rep
 - Karen Peterson, CSEA Rep
 - Mike Strong, VPAA
 - Sabrina Jimenez, Faculty
 - Open, Student Senate
 - Open, Stu. Serv Faculty`

Action Items

Item, Presenter, Time	Notes	SD#	SEG#	Proposed Action
April 11, 2024, Minutes, Keith Wurtz, 5 min		4		
Review the IEAOC accomplishments for the 2023-2024 year, Keith, 5 min		1-5	1-5	
Complete the Committee Self-Evaluation Survey , Keith, 5 minutes				
Update on Mid-Term Report and Timeline. Mid-Term Report is Due October 15, 2024, Keith, 15 min		1-5	1-5	
Draft ILO and GEO Targets, Sabrina and Keith, 30 Minutes		1-5	1-5	
Review the Institutional Learning Outcomes PPR action plan, Keith Wurtz, 15 min		1-5	1-5	
Outcomes Cloud Revisions and Update, Giovanni Sosa, 5 min		1-5	1-5	

IEAOC 2023-2024 Committee Accomplishments		
Topic	SD#	SEG#
Generated areas of improvement for the new ACCJC Standards	1-5	1-5
Completed the ACCJC Mid-Term	1-5	1-5
Updated the ILO/GEO PPR action plan	1-5	1-5
Set draft targets for the ILOs	1-5	1-5
Set draft targets for the GEOs	1-5	1-5
Successfully implemented the disaggregated assessment of learning outcomes	1-5	1-5

<p>Mission Statement: The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.</p>	
<p>Vision Statement: To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.</p>	
<p>Institutional Values: We rely on the following values to support our vision and mission:</p> <ul style="list-style-type: none"> • Respect: To champion active listening and open dialogue within our community. • Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration. • Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work. • Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas. • Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience. • Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future. 	
<p>STRATEGIC DIRECTIONS</p> <ol style="list-style-type: none"> 1. Increase Student Enrollment 2. Engage in Practices that Prioritize and Promote Inclusivity, Equity, Anti-Racism, and Human Sustainability 3. Increase Student Success and Equity 	<ol style="list-style-type: none"> 4. Develop a Campus Culture that Engages Students, Employees, and the Broader Community 5. Foster and Support Inquiry, Accountability, and Campus Sustainability
<p>STUDENT EQUITY GOALS</p> <ol style="list-style-type: none"> 1. Increase the percentage of African American/Black students who apply and enroll at CHC in the same year. 2. Increase the percentage of African American/Black students persisting from fall to spring. 3. Increase the percentage of Hispanic/Latinx students completing transfer level Math and English. 4. Increase the percentage of African American/Black students' degree or certificate attainment. 5. Increase the percentage of Hispanic/Latinx students transferring to a four-year institution. 	
<p>IEAOC COMMITTEE CHARGE</p> <p>The Institutional Effectiveness, Accreditation, and Outcomes Committee will facilitate sustainable continuous quality improvement of the organization. The members will:</p>	

1. Fulfill their responsibilities as described in Committee Responsibilities in the CHC Organizational Handbook.
2. Become knowledgeable about Accreditation processes and standards and serve as a resource to the campus.
3. Guide the accreditation process for the entire college, including:
 - a. Develop timelines, policies, and procedures for accreditation within the guidelines provided by ACCJC (Accrediting Commission for Community and Junior Colleges).
 - b. Recommend and support training for faculty, staff, and management with regard to accreditation standards, policies, and procedures.
2. Guide the Outcomes Assessment process for the entire college, including:
 - a. Develop a college assessment plan that is easy to use and meaningful.
 - b. Develop best practices for creating and assessing outcomes (SLOs, SAOs, ILOs).
 - c. Provide meaningful feedback, suggestions, and guidance on outcome assessment process for the purpose of improvement.
 - d. Coordinate training for faculty, staff, and management with regard to outcomes and their assessment.
3. Provide a forum for on-going dialogue with regard to Accreditation and Outcomes Assessment (SLOs/SAOs).
4. Recommend staff and faculty membership of Accreditation subcommittees to the President.
5. Serve as co-chairs on accreditation standard subcommittees.
6. Recommend to the President a list of qualified candidates for the task of editing Accreditation reports.
7. Review and provide input on midterm, follow-up, and other special reports to the Commission. If requested by the ALO, help draft such reports.
8. The committee co-chairs will coordinate the preparation of the self-study. The standards subcommittee co-chairs will coordinate the preparation of their respective sections of the self-study with input from the committee and the ALO.
9. Report to the Crafton Council.
10. Encourage members of the college community to serve on accreditation teams.

IEAOC COMMITTEE NORMS

- We will start and end meetings on time.
- We will follow the agenda.
- We will read materials, minutes, etc. and be prepared to discuss at meetings.
- We will listen to our colleagues without interruption and will show mutual respect.
- We will operate on consensus and seek agreements all can “live with;”
- We will make decisions based on clear information.
- We will bring closure to decisions.
- We will support the committee’s recommendations.
- We will accept the fact that there will be differing opinions.
- We will use the best interests of our stakeholders (especially students) as the basis for our decision making.
- We will honor brainstorming without being attached to our viewpoint.
- We will give the opportunity for all members to contribute.
- We will be free to speak our minds without fear of reprisal.
- We will be transparent with our colleagues and our positions on issues.
- We will identify pending issues, agreements, and action steps at the end of the meetings.
- We will stay focused on topics under the charge of the committee