



CRAFTON HILLS COLLEGE HONORS INSTITUTE STEERING COMMITTEE AGENDA

DATE: October 4, 2023

TIME: 11:00

LOCATION: West 215

PRESENT: Judy Cannon, Debbie Bogh, T.L. Brink, Jeff Cervantez, Troy Dial, Richard Hughes, Farhad Mansourian, Jimmy Urbanovich, Lindsay Weiler, Jeff Smith, Ambassador: Delilah Garcia

ABSENT: Cheryl DiBartolo. Richard Hughes, Isidro Zepeda

TOPIC	DISCUSSION AND FURTHER ACTION
Call Meeting to Order, Presentation of Minutes	Call to order: 11:30 Motion to Accept: Debbie Second: Troy Approved with Lindsay abstaining
Ambassador report	Meet and Greet a success Participating in Club Rush Halloween stickers designed by Jared Shaw Plans for Dia de los Muertos – support Multicultural Club Maps to show student ancestry
UPDATES: Enrollment	Going well – over 130. Goal of 150 by winter break. Suggestion that we create a document that counters the concerns about joining (difficulty, time commitment, must be straight A student, etc.)
Brainstorming Symposium	Thanks to faculty participants
Spanish 101H, 102H	Ready by Fall 2025
University of Redlands	Honors students invited to attend poster conference; heavy recruitment of 18 students who attended
Yale/Princeton transfer info	Not accepting dual enrollment and minimal online coursework
Student achievements	Academic Senate report Additional: Garner Holt partnership - service opportunities, scholarship
PRIOR BUSINESS:	
Curriculum Guidelines for Honors	Continued

NEW/ADDITIONAL BUSINESS:	
Proposed Honors classes THART 108 and 109 Drama – cross listed with English?	Great options. Give Paul the go-ahead Other suggestions: Calculus (Brandi and Danielle McCoy) BIO 100 (Ruth) CHEM 101 (Kim?)
Service Reflection requirement (See attached)	Final review before next meeting Suggestion: Create a digital submission form on Canvas
Honors Research Conf, Nov. 17: Faculty Panel on Critical Thinking	Include/invite new Honors faculty? Diane Pfahler?
Review Honors Steering Committee Charge (Why we exist, how do we align with the CHC Mission, what is our vision, how do we address equity) https://www.craftonhills.edu/faculty-and-staff/committees/honors-steering-committee/index.php	Place on Google docs, ask Steering Committee to review
Professional Development funds for a lunch for an Honors faculty meeting: - Best practices? - Preparing students for research conferences?	Idea: Process for creating a new Honors class Have food Send out a Google poll about when faculty are available Zoom meeting available at same time
Plans/strategies for growth	Continued to future meeting
Additional business:	
UPCOMING: Monday, October 2, 12:00 – 1:00 PM: Abstract Workshop, Honors Lounge Tuesday, October 3, 1:00 – 2:00 PM: Abstract Workshop, Honors Lounge Wednesday, October 4, 7:00 PM: Abstract Workshop, Zoom Monday, October 9: Deadline to submit abstract and apply for the Southern California Conference for Undergraduate Research (SCCUR) https://www.sccur.org/2022-annual-conference Monday, October 9, 12:00 – 1:00 PM: Poster Presentation Workshop, Honors Lounge Tuesday, October 10, 1:00 – 2:00 PM: Poster Presentation Workshop, Honors Lounge	

Wednesday, October 11, 7:00 PM: Poster Presentation Workshop, Zoom
Friday, October 13: HTCC Virtual Honors Transfer Fair
Friday, October 13: Deadline to submit to Scribendi (Creative nonfiction, short fiction, open media, photography, foreign language, visual art, poetry) <https://scribendi.unm.edu/submit/>
Tuesday, October 17, 2:00: Zotero Workshop (Online tool to help you collect, organize, annotate, and cite research), Library 208
Wednesday, October 18, 7:00 PM: Zotero Workshop (Online tool to help you collect, organize, annotate, and cite research), Zoom
Monday, October 23, 12:00 – 1:00 PM: Oral Presentation Workshop, Honors Lounge
Tuesday, October 24, 1:00 – 2:00 PM: Oral Presentation Workshop, Honors Lounge
Wednesday, October 25, 7:00 PM: Oral Presentation Workshop, Zoom
Wednesday, November 1: Deadline to submit to the Palouse Review. (Short fiction, nonfiction, scholarship, poetry, photography/visual art, music, digital media). See <https://palousereview.wsu.edu/>.

Next Meeting: Wednesday, November 1, 2023