



CRAFTON HILLS COLLEGE HONORS INSTITUTE STEERING COMMITTEE AGENDA

DATE: March 1, 2023

TIME: 11:00

LOCATION: West 215

MEMBERS:

_____ Ryan Bartlett	_____ Debbie Bogh	_____ T.L. Brink	_____ Kevin Palkki
_____ Judy Cannon	_____ Jeff Cervantez	_____ Troy Dial	
_____ Cheryl DiBartolo	_____ Richard Hughes	_____ Janine Ledoux	
_____ Farhad Mansourian	_____ Jimmy Urbanovich	_____ Lindsay Weiler	
_____ Gary Williams	_____ Isidro Zepeda	_____ Ambassador: Rachel Kanter	

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting to Order, Presentation of Minutes		
Ambassador report		
UPDATES: - Workshops - HTCC Conference		
PRIOR BUSINESS:		
Assessment for faculty/students Final review and implementation plan. https://docs.google.com/document/d/1HWV21r7quT0g1J7D6x5K1O7dKR/MwZTCjAqA_cxnFEuM/edit		
Honors Service Guidelines Document https://docs.google.com/document/d/1cDZif4pg-w2C9KPjRQ7S5-XS2HRz24jPEPPyHRJkJYY/edit		
HTCC Conference - Carpooling		

Curriculum Guidelines for Honors		
NEW/ADDITIONAL BUSINESS:		
New Honors courses - Best practices from HTCC		
Additional business:		
UPCOMING EVENTS: HTCC/UCI Research Conference, Saturday, March 25, 2023 Bay Area Research Conference, Stanford, Saturday, May 6, 2023 Honors Recognition Luncheon, Friday, May 5, 2023		

Next meeting: March 1, 2023, 11:00 AM, West 215

HONORS COURSES: CURRICULUM GUIDELINES

Through participation in the Crafton Hills College Honors Institute, high achieving students have the opportunity to take honors coursework at the college. However, honors coursework is not necessarily more work. Rather, honors courses should include objectives, course content and methods of evaluation which demand greater rigor, synthesis and critical thought.

Faculty interested in developing honors sections of courses can contact the Director of the College Honors Institute for more information. The general guidelines are as follows:

1. The course should include an experience or experiences (e.g. methods of evaluation) that assure three of the following four criteria are met:
 - a. The student must show development of advanced writing skills through synthesis and original thought in expanded writing projects, research papers and critical essays. These should entail a minimum of ten pages in writing.
 - b. The honors experience should include substantially more reading and utilization of primary materials.
 - c. The student must show enhancement and enrichment through an outside-class activity or project.
 - d. The student must show development of oral communication skills, requiring a 15 minute minimum presentation to the class.
2. The course objectives from the original course must be included in the honors course, although it is possible that the objectives might be revised to include higher order skills (e.g. "analyze" rather than "describe"). Additional objectives may be added.
3. Additional texts or instructional materials which would be appropriate for the honors student should be added to the course outline, keeping in mind the honors experience will likely include substantially more reading and use of primary materials.
4. The course content from the original course must be included in the honors course, although additional course content may be added.

Previous version included:

5. Honors courses are not allowed to be offered in a distributed format. The sense of community which is the goal of the College Honors Institute is accomplished through meaningful face-to-face contact. Any activities conducted at a distance should be supplemental to the face-to-face contact between students and faculty and should not comprise a majority of the course.