



CRAFTON HILLS COLLEGE HONORS INSTITUTE STEERING COMMITTEE MINUTES

DATE: November 2, 2022

TIME: 11:00

LOCATION: West 215

IN ATTENDANCE: Ryan Bartlett, Debbie Bogh, T.L. Brink, Judy Cannon, Jeff Cervantez, Troy Dial, Cheryl DiBartolo, Richard Hughes, Janine Ledoux, Jimmy Urbanovich, Gary Williams, Ambassador: Rachel Kanter, Van Muse

Guests: Gio Sosa, Ruby Zuniga, Jessica Beverson

Excused: Kevin Palkki, Lindsay Weiler

Absent: Rich Hughes, Farhad Mansourian, Gary Williams, Isidro Zepeda

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting to Order, Presentation of Minutes	Motion to accept: Jimmy Urbanovich Second: Jeff Cervantez Approved	
Ambassador report	Halloween games in Lounge Planning giveaways to increase traffic on social media sites Upcoming conferences	
UPDATES: - AAUW Presentation - Alyssa Serrato presentation at Geological Society of America - Alumni/student spotlights		
PRIOR BUSINESS:		
Phi Theta Kappa (PTK) Honor Society Alpha Gamma Sigma (AGS)		Judy and Gary will meet with Keith Wurtz and Erika Paddock to discuss options
Diversity/inclusion Recruiting On-campus resources		
NEW/ADDITIONAL BUSINESS:		
Office of Institutional Effectiveness, Research, & Planning - Increasing diversity in Honors - PLOs and SLOs - Assessment of students/faculty - Other	Discussion of current PLOs and if there is a need for SLOs. We need an assessment tool for students and faculty.	T.L. will create a Google doc to get faculty input regarding evaluation questions to be sent to entering students, current students, alumni, and faculty. SC members should add their suggestions on the doc.

Minimum # students for “all Honors” ENGL 102 class	Van says 10-11 in an Honors-only section. If it doesn’t get enrollment, we can open it up to non-Honors students	
Application: Check box if name/image can be used by program (Does CHC have a release form?)	Students sign a waiver at orientation.	Judy can get a copy of the form from Michelle Riggs
Honors video	To be continued next month	
Additional business:	PHIL 103H (comparable to ENGL 102H) is in the works.	
UPCOMING EVENTS: Friday, November 18, 9:00-12:00: CHC Student Research Conference Saturday, November 19: 8:00 AM: SCCUR Conference at Pepperdine University		

Next meeting: December 7, 2022, 11:00 AM, West 215