

# Crafton Hills College

Date January 20, 2011

## Enrollment Management Committee

## Minutes

### Members

**Bahner, Daniel**  
Bridge, Kaitlin  
**Colvey, Kirsten**  
Contreras, Amber  
Harrison, Gloria (eo)  
**Hegde, Raju (guest)**  
Hogrefe, Richard  
Marshall, Cheryl  
Moore, Alisa  
**Paddock, Ericka**  
**Rippy, Scott (eo)**  
**Warren-Marlatt, Rebecca**  
**Wurtz, Keith**  
**Yamamoto, June**

**Mission Statement:** The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.

**Vision Statement:** The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.

**Institutional Values:** Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness

| TOPIC  | DISCUSSION   | FURTHER ACTION   |
|--|--|--|
| Approval of December 16, 2010 minutes  | Minutes were approved and attendance verified.   |  |
| Discussion, Draft Enrollment Management Plan.                                  | The group reviewed the revised Enrollment Management Plan. Added to Goal 2, Objective 2.3, 2 <sup>nd</sup> Action, Status: Online Tech Prep; SARS Alert, to be piloted Spring 11. Added to Objective 2.4, a fourth action: Sophomore Experience. Typo corrected, Objective 2.5, 4 <sup>th</sup> Action. Typo corrected, Objective 3.2. Objective 5.1, Actions 2 and 3, substitute "effective" for "optimal." Eliminate Goal #6 and revise remaining goals to include equity.   | The changes will be shared with the committee on Feb. 3.   |
| Discussion and Recommendation, Equity Planning. Review of Committee Proposal   | <b>The group had a lively discussion about equity planning. Issues included whether to weave equity throughout the Enrollment Plan, recommend a committee dedicated to equity issues to Crafton Council, and adding completion of the Equity Plan to the committee's charge. The group agreed to assign itself the Equity Plan and also forward a committee proposal to the Crafton Council. In addition, edits will be made in the Enrollment Management Plan to ensure equity is addressed. The group made some revisions to the Equity Committee Charge</b> | RWM will bring the proposal to the Crafton Council.        |
| Planning, Enrollment Management Webinair, Feb. 3, 1:00 p.m.<br>Whom to invite? | <b>The group agreed that it is not ready to participate in any online training opportunities until the plan is completed.</b>  | RWM will contact Jon Nash and cancel until further notice. |
| Other Business   | None   |  |
| Adjournment  | Adjourn at 2:30 p.m.   |  |