

# Crafton Hills College

Date December 16, 2010

## Enrollment Management Committee

## Minutes

### Members

Bahner, Daniel  
Bridge, Kaitlin  
**Colvey, Kirsten**  
**Contreras, Amber**  
Harrison, Gloria (eo)  
Hogrefe, Richard  
Marshall, Cheryl  
**Paddock, Ericka**  
**Rippy, Scott (eo)**  
**Warren-Marlatt, Rebecca**  
**Wurtz, Keith**  
Yamamoto, June

**Mission Statement:** The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.

**Vision Statement:** The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.

**Institutional Values:** Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness

TOPIC	DISCUSSION	FURTHER ACTION
Approval of December 2 minutes		Approved
Discussion, Draft Enrollment Management Plan.	<p>Rebecca distributed the revisions to the plan. The group reviewed the revisions and made the following recommendations:</p> <ul style="list-style-type: none"> <li>• Change the tracking dates to 2009-2010, 2010-2011, 2011-2012</li> <li>• To 1.1, add "...so that effective interventions can be designed and implemented."</li> <li>• The first two Actions under Objective 2.2 will be moved to 1.4, a new objective under Goal #1 that reads "Based on internal and external evidence, identify new and existing programs with growth potential to inform enrollment management decisions."</li> <li>• Objective 2.6 will read "Provide professional development opportunities..."</li> <li>• The point person for Objective 3.2 will be the VPI.</li> <li>• Strike the word "more" in Goal #4 and list the VPSS as the point person</li> <li>• Change 4.2 to read "Develop and implement an effective scheduling plan to ensure transfer curriculum can be completed in two years and eliminate Deans as point persons."</li> <li>• Goal #5 will read "Develop strategies to ensure effective levels of instructional productivity and efficiency." Substitute "effective" for "optimal" in Objective 5.1.</li> <li>• The group agreed to invite new PIO Alisa Moore as a member. The change in membership will be forwarded to Crafton Council.</li> <li>• Objective 2.3 needs additional input. The group agreed to invite the new Dean, Laura W., Robert B., Rick H. and Cheryl M. to discuss.</li> </ul>	<p>Rebecca will make the changes and submit the revised plan to the group.</p> <p>Alisa will be added to the distribution list and invited as an ex officio member. A request to add the PIO to the committee will be made to the Crafton Council.</p>
Other Business	<b>The committee discussed adding the Equity Plan to its charge. Options were to weave equity throughout the plan, add equity concerns to Goal #1, or to recommend a new committee to the CHC Council.</b>	
Adjournment	<b>2:25</b>	

