

ETC Meeting Agenda



ETC Charge

Discussing and evaluating ways that technology can promote student learning and assist faculty in teaching.

The Educational Technology Committee (ETC) is authorized by the Academic Senate to use quantitative and qualitative data to develop and recommend policies, professional development, and curriculum for CHC Distance Education (DE) that are consistent with equity, diversity, inclusion, and accessibility.

The primary duties of the committee include (but are not limited to):

1. Reviewing DE addenda through the process approved and adopted by the Curriculum Committee,

2. Reviewing and making recommendations for professional development related to distance education,
3. Reviewing and making recommendations for new and existing educational technologies and services,
4. Reviewing and making revisions and recommendations for the Introduction to Online Teaching course for faculty,
5. Forwarding ETC training recommendations so that management may assign from a pool of eligible instructors,
6. Gathering technology needs from faculty across the campus,
7. Other Academic Senate charges as requested/applicable.

Members (present in bold)

Members

Brink, T.L.; Hamlett, Cynthia; McAtee, Robert; McLaren, Meridyth

Non-Voting Members

Coats, Cherishea; Mello, Brandice; Simonson, Kristi; Weiss, Kay; Wurtz, Keith

Guests

Agenda Items

Preliminary Business

Item	Recommendation & Discussion	Action
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Call To Order (1 minute)		
Announcements from the Public (1 minute)		
Approval of Minutes (3 minutes)	ETC Minutes 9/13/2023	

Reports

Item	Report	Action
DE Lead (10 minutes)	<ul style="list-style-type: none"> September 2023 CVC Consortium Key Messages 	
Technology Planning Committee (5 minutes)		
District DE Team (5 minutes)		
Administration (5 minutes)		

New Business

Item	Recommendation & Discussion	Action
AS recommendation of the Peralta Equity Rubric (10 minutes)	<p>Peralta Equity Rubric Describing the Peralta Rubric CVC-OEI Course Design Rubric</p> <p>AS feedback:</p> <ul style="list-style-type: none"> Introduce a fourth column titled "I don't see it" or "N/A." Provide a clarification of UDL. Include a glossary of terms. Ensure that POOCR training is using/training on the rubric and emphasizing the importance of incorporating these elements. Amend the instruction to read: "Develop course content that 	

	encourages students to provide feedback on the learning experience with a focus on equity.”	
Canvas Preferred Pronoun Expansion (10 minutes)		

Ongoing Business

Item	Recommendation & Discussion	Action
DE Verified Instructors list location (5 minutes)		

Concluding business

Item	Recommendation & Discussion	Action
Announcements (2 minutes)		
Calls for future business (2 minutes)		
Adjourn (1 minute)		

Future business

Item	Recommendation & Discussion	Action
Faculty Resources web page	Updates need to be made to the CHC Faculty Resources web page	

Losing DE Equivalency with RCCD	Revisiting the RCCD Equivalency Checklist for perspectives, as the committee requested to mull over and come back with opinions	
Live/Synchronous Training	Looking over the content of the 2-week course to recommend the best time and way for PDC to offer it. Ask AS to recommend this training for faculty who teach synchronous courses.	