

Crafton Hills College

Crafton Council

Minutes

Date: February 27, 2024
Time: 1:30 p.m. – 3:00 p.m.
Location: CCR 233

Members:

Kevin Horan, Chair
 Brandi Bailes, AS VP Support
 Kevin Limoges, CSEA Chief Union Steward=**A**
 Natalie Lopez, AS VP Outreach=**A**
 Julie McKee, CTA Rep

Meridyth McLaren, Academic Senate Pres
 Enggie Ocampo, Student Senate Pres
 Karen Peterson, Classified Senate Pres-**A**
 Delmy Spencer, VPSS
 Gio Sosa, Dean IERP

Mike Strong, VPAS
 Keith Wurtz, VPI
 ZsaQuita Bender, Classified rep for Karen

TOPIC	DISCUSSION	FURTHER ACTION
Review and approve minutes from 02-13-24	This item was tabled until next meeting.	Add to 3-12-24 agenda
Measure M Bond Sale Update - Mike	<p>The District sold an additional \$54 million in bonds for Measure M. Crafton will get \$15 million of these funds. Construction costs have gone up 25% over the past few years. This money will be used to supplement the Measure CC project budgets so that we can complete them. This includes the Instructional Building and Crafton Hall. The inflationary increases have caused us to evaluate the project priorities and, even with the added Measure M dollars, we don't have enough to complete all the projects. Some have been reduced to minimal scope such as the SSB renovation and the security infrastructure project.</p> <p>President's Cabinet met with the consultant for the Facilities Master Plan today, DLR. This committee will serve as the steering committee for the FMP as we previously discussed. DLR will meet with us in April to talk through the facility directions. They anticipate first read of the completed plan by the Board of Trustees at their March 2025 meeting.</p>	
ACCJC Mid-Term Report - Keith	This item was tabled until next meeting.	Add to 3-12-24 agenda
Committee Discussion - Meridyth	Meridyth presented an overview of the issues with faculty participation in committees (both academic and shared governance). The biggest issue is the number of committee assignments vs the number of full time faculty. Some committees have a large number of faculty committee members requested and there simply isn't enough faculty to fulfil these requests. She did indicate that the CTA contract indicates that all faculty are required to serve on committees as appointed by Academic Senate and they need to perform 5 additional hours per week for additional responsibilities (including committees). She suggested	

	<p>that maybe some committee meetings be changed to accommodate teaching schedules including moving to Fridays. Conversely, teaching schedules could be changed to accommodate committee meetings.</p> <p>The President's Office maintains a list of shared governance committees and committee assignments received by Academic Senate, Classified Senate, Student Senate and CSEA and the Academic Senate maintains a list of faculty assigned to all committees including Academic Senate committees, shared governance and district committees.</p> <p>She suggested a workshop during in-service for all faculty members about being on a committee. When committees meet in August at their first meeting, they need to re-evaluate the membership requirements for the committee to achieve their goals.</p>	
PPR Committee Recommendations - Gio	<p>The PPR committee has reviewed the current process and has suggested two changes to the current process – not to take effect until next academic year:</p> <ul style="list-style-type: none"> • ID of programatic goals. Up to now each group would make their own goals. They want to change it to a drop down list that would only be the 5 strategic directions from the campus. This will streamline the process. They can customize their objectives. • Any unit submitting a 4-year plan cannot copy over prior year submission of goals and objectives. They will be starting over with their goals, objectives and resource requests. Many of the existing requests have been there for years and actually have been completed but not removed from the list. <p>These changes have been taken to Academic Senate and they have approved. After hearing full support for these suggestions at Crafton Council, the next step is for Gio to reach out to TESS to make this operational.</p>	
Committee Reports (monthly)		
<ul style="list-style-type: none"> • Budget Committee - Mike 	<p>Budget met last Tuesday. They are currently reviewing and revising the Principles and Guidelines. The last time this was updated was in 2020. After they complete the revision, they will bring it to Crafton Council for approval.</p>	<p>Report on the 4th Tuesday each month</p>
<ul style="list-style-type: none"> • Educational Master Plan - Gio 	<p>Last meeting we discussed Strategic Direction 2 and on time with our submissions to the Chancellor's Office.</p>	<p>Report on the 4th Tuesday each month</p>

<ul style="list-style-type: none"> Enrollment Strategies - Keith 	No report.	Report on the 4 th Tuesday each month
<ul style="list-style-type: none"> IEAOC - Keith 	No report.	Report on the 4 th Tuesday each month
Public Comments	None.	
Announcements (All)	<p>Quita announced that Paramedic graduation is Friday 3-1-24. The fire cadets will have a car wash on 3-13-24 at the Waba Grill parking lot (Yucaipa Boulevard and Oak Glen Road) 8:00-2:00 p.m. The BS degree in respiratory is going well and they have 15 students in the first session.</p> <p>Gio's group have moved to Administration. They are completely out of the LRC building.</p> <p>Delmy announced there will be a grad fair on Tuesday 3-5-24.</p> <p>Meridyth indicated that she is working with student representatives from Academic Senate to have a faculty and student luncheon in April.</p> <p>Julie reported that scholarships deadline is tomorrow.</p> <p>Enggie reported that Student Senate will be hosting a market day so clubs can sell items. This will be on 4-17-24 from 11:00-3:00 p.m. She has been selected to be a presenter for Honors and Michelle Le (CHC Student Trustee) will be giving a presentation to the General Assembly.</p> <p>Mike reported the Three Peaks walk to Zanja Peak has been postponed to Friday, March 8, 2024 due to rain forecast. The flyer will be updated. The walk is 6 miles round trip but you can walk as far as you want.</p> <p>Kevin announced that Amanda Ward has been awarded the California EMS Educator of the Year award.</p> <p>Meeting adjourned at 2:32 p.m.</p>	
Next Meeting: Tuesday, March 12, 2024 at 1:30 p.m. CCR 233		

Mission Statement: The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement: To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values: We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.