Crafton Hills College Faculty Chairs Council Agenda	**Date:** March 18, 2022 **Place**: Zoom 9:00-11:00AM **Next Meeting**: April 01, 2022 9:00-11:00AM

Chairs Council Charge:
Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee encourages collaboration and conversations to promote equity driven and inclusive practices. Chairs make recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.
Voting Members: Faculty Chairs (1 vote per department). **Non-voting Members**: Vice President of Instruction and Instructional Deans. **Meeting Days and Times**: 1st and 3rd Friday at 9:00am. **Term**: Two years.

Members:		Others Present:
_____ Renee Azenaro/Mark McConnell	_____ Laurie Green	_____ Elizabeth Lopez
_____ Jeff Cervantez/Julie McKee	_____ Kenny George	_____ Van Muse
_____ Danny Rojas/Michael Sheahan	_____ Colleen Hinds	_____ Ivan Peña
_____ Jonathan Anderson	_____ Danielle McCoy	_____ Delmy Spencer
_____ Breanna Andrews	_____ Meridyth McLaren	_____ Christina Sweeting
_____ Jimmy Grabow	_____ Sam Truong	_____ Kay Weiss
		_____ Dan Word
		_____ Keith Wurtz

Guests: Ed Ferrari

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order	Andrews		
Approval of the minutes	Andrews		
Follow Ups	Andrews	- Selection of primary Meta-Major must be done by Friday April 1st CAP Assignments by Program - Google Sheets - Have all edits to the Chairs Handbook been entered? Are we ready to finalize the 2022-2023 handbook Faculty Chair Handbook Living Document.docx (sharepoint.com)	
Information, Discussion, and Business			
1. ZTC and Low-Cost Icon Review	Ferrari		
2. Online and Hybrid Course Notes in Student-Facing Schedule	Andrews/Lopez	**Online**: This is an online class with no on-campus meetings. Participation in this class requires the student to have regular access to a computer, tablet, or similar device fully functional with internet connectivity and Canvas capability. On the first day of class students must log into Canvas to access this course and receive initial information from the instructor (typically located on the announcement page of the course). **Hybrid:** This hybrid class includes nine (8) on-campus meetings and online components. Participation in this class requires the student to have regular access to a computer, tablet or similar device with internet connectivity and Canvas capability. On the first day of class students must log into Canvas to access this	

		course and receive initial information from the instructor (typically located on the announcement page of the course).	
3. Spring 2022 Data and Scheduling	Lopez/Wurtz		
4. New Chairs FT Hiring Prioritization Process	Andrews/ McConnell		
Standing Reports			
5. VPI Report	Wurtz		
6. VPSS Report	Spencer		
7. Deans Report	Deans		
8. Academic Senate Report	Exec. Board		
9. Guided Pathways/CAPs Report	Grabow		
10. CTA Report	McLaren		
Wrap Up			
Future Agenda Items		-- Faculty Chairs Training and update course offerings matrix (first mtg of fall sem.) -- FT hiring prioritization for following Fall (October) -- Budget Review (first meeting in February) -- Review Chairs Manual (first meeting in March) -- Start Scheduling (second meeting in March/October) -- Chair of Chairs voting (first meeting in April) -- Sticky-less Friday (April and November)	
Announcements			
Adjournment			

Mission Statement	Vision Statement	Institutional Values
The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.