

ZTC Terminology

Overview

Define the terms we are using for ZTC classes, how we want to label them for students, how we want to code them on our scheduling spreadsheets, etc. Some classes may be ZTC, while others just may not have a textbook/materials. What other options exist? What makes sense for the college, is transparent, and is student-readable?

Purpose

To differentiate between no-cost and low-cost with the goal of actively promoting the selection of course materials that result in cost savings to students, potentially increasing equity and enrollment.

Case Study I — Chaffey College

Chaffey distinguishes between two types of cost in its schedule:

1. No costs for textbooks, software, tools, or materials.
2. No costs for textbooks.

ASTRON-35 Planets and the Solar System With Lab 4.00 UNITS

Overview of the solar system, including planets, moons, and other bodies within solar systems. Course includes laboratory activities.
Materials Fee: \$0.00 Transfer: CSU; UC
Grading: Letter grade only

Rancho Cucamonga Campus and Online Class

23051 C.Balant 12:30pm-3:20pm T CAB-102
and Online hours Canvas
Section 23051: Hybrid class; see
www.chaffey.edu/programsacademics/online-education.php.
Section 23051: No costs for textbooks.

Online Class www.chaffey.edu/programsacademics/online-education.php

21756 K.Bader Online hours Canvas
Section 21756: No costs for textbooks, software, tools, or materials.
21757 M.Asaro Online hours Canvas
Section 21757: No costs for textbooks, software, tools, or materials.
21758 G.Gueorguiev Online hours Canvas
Section 21758: No costs for textbooks, software, tools, or materials.
21759 E.Membreno Online hours Canvas
Section 21759: No costs for textbooks, software, tools, or materials.

Fontana Campus and Online Class

23046 P.Valfer 12:30pm-3:20pm W FNAC-213
and Online hours Canvas
Section 23046: Hybrid class; see
www.chaffey.edu/programsacademics/online-education.php.
Section 23046: No costs for textbooks.

- [Click link to view the Chaffey Spring 2022 Schedule](#)

Case Study 2 — Skyline College

Skyline distinguishes between two types of cost also:

1. Zero Textbook Cost (ZTC)
2. Low Cost Open Educational Resources (OER) <\$40

Astronomy

Course Type	Status	ID	CIN	Course Title	Days	Instructor	Meeting Date	Meeting Time	College
	Open for Waitlist	42538	ASTR 100	Introduction To Astronomy	T,Th	G,RL,G	01/15-05/16	11:15am-12:25pm	
	Open	46532	ASTR 100	Introduction To Astronomy PROM	T,Th	G,RL,G	01/15-05/16	11:15am-12:25pm	
	Open	40816	ASTR 100	Introduction To Astronomy	T	Prochter,G	01/15-05/21	7:00pm-10:00pm	
	Open	46533	ASTR 100	Introduction To Astronomy PROM	T	Prochter,G	01/15-05/21	7:00pm-10:00pm	
	Open for Waitlist	46424	ASTR 100	Introduction To Astronomy	Tu	RH,K	01/14-05/24	TBA	






= ZERO TEXTBOOK COST. Courses use alternative instructional materials and methodologies, including open educational resources, to eliminate conventional textbook costs.

= LOW COST OER CLASS. Courses use Open Educational Resources (OER) to eliminate conventional textbook costs but require <\$40 in fees for required course materials.



ASTR 100	40816	PROCHTER		OpenStax - Astronomy (Franknoi, A., Morrison, D., Wolff, S.C.)
ASTR 100	41500	GRIST	+ \$61.90	OpenStax - Astronomy (Franknoi, A., Morrison, D., Wolff, S.C.)

- [Click link to view Skyline's example](#)

Student Facing: Some Options



No.	Name	Icon	Code	Description / Comments
1	Zero-Cost		ZC	
2	Low-Cost		LC	
3	Low-Cost OER		LC	<\$40
3	No-Materials		NM	
4	Low-Cost OER with specific cost		LC+	<\$40
5				
6				

Deciding Factors

- Transferability / recognition across campuses, incld. CC, CSU, UC, etc.
 - Icon is most common 
 - It is not common for CSU and UCs to differentiate between zero- and low-cost courses
- Clear communication to sell courses to students
 - Icon already in use 
 - Keep it simple
 - As meta-data so students can filter zero- and low-cost courses
 - List of courses with specific cost given

Recommendation

I recommend that we emulate Skyline College's approach to labeling classes and distinguish between two simple options. Having reviewed a number of options, Skyline's approach seems the most student-centered and the easiest to understand. They also provide a link to the associated textbook / materials when possible.

No.	Name	Icon	Code	Description / Comments
1	Zero-Cost Course		ZC	
2	Low-Cost Course		LC	