

# Crafton Hills College Faculty Chairs Council Agenda

**Date:** November 19, 2021  
**Place:** Zoom 9:00-11:00AM  
**Next Meeting:** Dec. 03, 2021  
 9:00-11:00AM

**Chairs Council Charge:**

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee encourages collaboration and conversations to promote equity driven and inclusive practices. Chairs make recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.

**Voting Members:** Faculty Chairs (1 vote per department). **Non-voting Members:** Vice President of Instruction and Instructional Deans. **Meeting Days and Times:** 1st and 3rd Friday at 9:00am. **Term:** Two years.

**Members:**

_____ Renee Azenaro/Mark McConnell	_____ Laurie Green
_____ Jeff Cervantez/Julie McKee	_____ Kenny George
_____ Danny Rojas/Michael Sheahan	_____ Colleen Hinds
_____ Jonathan Anderson	_____ Danielle McCoy
_____ Breanna Andrews	_____ Meridyth McLaren
_____ Jimmy Grabow	_____ Sam Truong

**Others Present:**

\_\_\_\_\_ Elizabeth Lopez  
 \_\_\_\_\_ Van Muse  
 \_\_\_\_\_ Ivan Peña  
 \_\_\_\_\_ Delmy Spencer  
 \_\_\_\_\_ Christina Sweeting  
 \_\_\_\_\_ Kay Weiss  
 \_\_\_\_\_ Dan Word  
 \_\_\_\_\_ Keith Wurtz

**Guests:**

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order	Andrews		
Approval of the minutes	Andrews		
Follow Ups	Andrews		

**Information, Discussion, and Business**

1. New Requirements for Asynchronous Classes included in Course Schedule	Hamlet/Andrews	<ul style="list-style-type: none"> <li>- Physical field trips</li> <li>- Software platforms and apps (not included in Canvas)</li> <li>- Zero Cost class (not part of this requirement but a good place to ask)</li> </ul>	
2. Fall 2022 Data and Schedule Building	Lopez / Wurtz	- "Ghosted courses" vs. "Pending courses"?	

**Standing Reports**

3. VPI Report	Wurtz		
4. VPSS Report	Spencer		
5. Deans Report	Deans		
6. Academic Senate Report	Exec. Board		
7. Guided Pathways/CAPs Report	Grabow		
8. CTA Report	McLaren		

**Wrap Up**

<b>Future Agenda Items</b>		<ul style="list-style-type: none"> <li>-- Faculty Chairs Training and update course offerings matrix (first mtg of fall sem.)</li> <li>-- Budget Review (first meeting in February)</li> <li>-- FT hiring prioritization for Fall 2021 (February)</li> <li>-- Review Chairs Manual (first meeting in March)</li> <li>-- Chair of Chairs voting (first meeting in April)</li> <li>-- Sticky-less Friday (April and November)</li> </ul>	
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<b>Announcements</b>			
<b>Adjournment</b>			

<b>Mission Statement</b>	<b>Vision Statement</b>	<b>Institutional Values</b>
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The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.