

# Crafton Hills College Faculty Chairs Council Agenda

**Date:** August 20, 2021  
**Place:** Zoom 9:00-11:00AM  
**Next Meeting:** September 3, 2021  
 9:00-11:00AM

**Chairs Council Charge:**

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee makes recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty. As with all Academic Senate Committees, the committee chair (or designee) will send agenda, documents, and minutes to the AS Historian or designee to be posted for public access.

**Voting Members:** Faculty Chairs (1 vote per department). **Non-voting Members:** Vice President of Instruction and Instructional Deans. **Meeting Days and Times:** 1st and 3rd Friday at 9:00am. **Term:** Two years.

**Members:**

_____ Renee Azenaro/Mark McConnell	_____ Jonathan Anderson
_____ Brandi Bailes/Danielle McCoy	_____ Breanna Andrews
_____ Jeff Cervantez/Julie McKee	_____ Laurie Green
_____ Danny Rojas/Michael Sheahan	_____ Kenny George
_____ Jimmy Grabow/Ernesto Rivera	_____ Colleen Hinds
	_____ Meridyth McLaren
	_____ Nick Reichert
	_____ Sam Truong

**Others Present:**

_____ Elizabeth Lopez
_____ Van Muse
_____ Ivan Peña
_____ Delmy Spencer
_____ Christina Sweeting
_____ Kay Weiss
_____ Dan Word
_____ Keith Wurtz

**Guests:**

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order	Andrews		
Approval of the minutes	Andrews		
Follow Ups	Andrews	Sending syllabi at the start of the semester: to the dean, admin assistant, chair (if you choose), and Tutoring Center (Nick Reichert).	

**Information, Discussion, and Business**

1. Intro of all Chairs and Review of Chairs duties... and color selection ?? <b>Choices:</b> pink, red, maroon, orange, apricot, yellow, lime green, green, forest green, teal, cyan, blue, navy, purple, lavender, magenta	Andrews	<ul style="list-style-type: none"> <li>• Business and Economics:</li> <li>• Communication and Language:</li> <li>• Kinesiology and Health:</li> <li>• Multimedia, Information Tech, Non-Credit:</li> <li>• Physical and Biological Sciences:</li> <li>• Social Sciences:</li> <li>• Allied Health Services:</li> <li>• Human Development:</li> <li>• Public Safety and Services:</li> <li>• English and Reading:</li> <li>• Fine Arts:</li> <li>• Mathematics:</li> <li>• Library and Tutoring Center:</li> </ul>	
2. Review Committee Charge and Norms	Andrews		
3. COVID Q&A	Andrews/Bailes/Wurtz		
4. Update Course Offering Matrix	Rivera/Grabow/Andrews		
5. Identify Orphaned Disciplines and # of FT faculty for all other disciplines	Andrews/Bailes		
6. Course Caps and Taskforce	Wurtz		

Standing Reports			
7. VPI Report	Wurtz		
8. VPSS Report	Spencer		
9. Deans Report	Deans		
10. Academic Senate Report	Exec. Board		
11. Guided Pathways/CAPs Report	Grabow/Rivera		
12. CTA Report	McLaren		
Wrap Up			
<b>Future Agenda Items</b>		<ul style="list-style-type: none"> <li>-- Faculty Chairs Training and update course offerings matrix (first mtg of fall sem.)</li> <li>-- Budget Review (first meeting in February)</li> <li>-- FT hiring prioritization for Fall 2021 (February)</li> <li>-- Review Chairs Manual (first meeting in March)</li> <li>-- Chair of Chairs voting (first meeting in April)</li> <li>-- Sticky-less Friday (April and November)</li> </ul>	
<b>Announcements</b>		It is that time of the semester... if you are interested in signing up your department for one or more Starfish Automatic flags, please let Breanna Andrews know. We have our two regular flags (low grade and not logging in to Canvas), and we are now piloting a "missing assignments" flag.	
<b>Adjournment</b>			
Mission Statement	Vision Statement	Institutional Values	
The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.	