

Crafton Hills College Faculty Chairs Council Minutes

Date: May 07, 2021
Place: Zoom 9:00-11:00AM
Next Meeting: August 20, 2021
 9:00-11:00AM

Chairs Council Charge:

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee makes recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.

As with all Academic Senate Committees, the committee chair (or designee) will send agenda, documents, and minutes to the AS Historian or designee to be posted for public access.

Voting Members: Faculty Chairs (1 vote per department). Non-voting Members: Vice President of Instruction and Instructional Deans. Meeting Days and Times: 1st and 3rd Friday at 9:00am. Term: Two years.

Members:

<input checked="" type="checkbox"/> _____ Renee Azenaro/Mark McConnell	<input checked="" type="checkbox"/> _____ Jonathan Anderson
<input checked="" type="checkbox"/> _____ Brandi Bailes/Danielle McCoy	<input checked="" type="checkbox"/> _____ Breanna Andrews
<input checked="" type="checkbox"/> _____ Jeff Cervantez/Julie McKee	_____ Laurie Green
<input checked="" type="checkbox"/> _____ Danny Rojas/Michael Sheahan	_____ Kenny George
<input checked="" type="checkbox"/> _____ Jimmy Grabow/Ernesto Rivera	_____ Krista Ivy
	<input checked="" type="checkbox"/> _____ Colleen Hinds
	<input checked="" type="checkbox"/> _____ Meridyth McLaren
	<input checked="" type="checkbox"/> _____ Sam Truong

Others Present:

_____ Kirsten Colvey
 _____ Elizabeth Lopez
 _____ William Van Muse
 _____ Delmy Spencer
 _____ Christina Sweeting
 _____ Kay Weiss
 _____ Dan Word
 _____ Keith Wurtz
 _____ Souts Xayaphanthang

Guests:

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order	Andrews	9:03 AM	
Approval of the minutes	Andrews		Motion to approve by C. Hinds; Second by S. Truong Minutes approved
Follow Ups	Andrews	Meeting to discuss new Chairs will occur on Monday, and an email will be sent out with the results.	

Information, Discussion, and Business

1. Student Survey Results for FA2021	Wurtz	Student Survey Results shared 51% of student prefer online instruction. 31.5% prefer in-person instruction. -The plan is to have the schedule available today and open registration for Monday -The rooms may change; we will schedule classes into large rooms -Move classes from WEST Buildings to larger rooms, students will have ability to social distance	
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		<p>-Majority of students have a concern about going back to campus in person</p> <p>-Most of the concerns come from other students following guidelines and other students being vaccinated.</p> <p>-Full analysis report will come from the Research & Planning Office</p>	
2. Sticky-less Friday for SP2022	Andrews	<p>-There are now two SharePoint files for Sticky Fridays</p> <p>-Please check to see if your rooms are saved in the copy version for the Sticky Friday SharePoint file; renamed to UPDATED 2022 SPRING</p> <p>-Please input your information into the Sticky Friday Spreadsheet – UPDATED 2022 SPRING Sticky Friday</p> <p>Please note** Spring 2022 spreadsheets are due to Liz today, 5-7-2021.</p> <p>Room priority list</p> <p>-Sam would like to add Biological Sciences to second priority for rooms: CNTL 237, CNTL 238,</p> <p>-Sam would like to add Biological Sciences to second/third priority for rooms: CNTL 130 and CNTL 245</p>	
3. Course Caps and Taskforce	Wurtz	-Course Caps moved to next agenda Fall 2021.	
4. Future of Chairs Council (F2F or Zoom)	Andrews	<p>-Until further notice, Chairs meetings will be held over Zoom</p> <p>-Breanna will send future invites</p>	
Standing Reports			
5. VPI Report	Wurtz	<p>-Planning to have Fall schedule on the website by today and registration starts Monday</p> <p>-Spring 2022 – Plan for on-campus instruction, but keep REMOTE option available</p> <p>-Keith is looking into the Hy-Flex option where half students are in class, half are remote</p> <p>-Keith is looking to make this option available to instructors who would like to use it</p>	
6. VPSS Report	Spencer	-Nothing to report	
7. Deans Report	Deans	-Nothing to report	
8. Academic Senate Report	Exec. Board	<p>- Elections</p> <p>-Very first all-female Executive Board</p>	

		-Working on a joint resolution with Valley for Anti-Asian Hate	
9. Guided Pathways/CAPs Report	Grabow/Rivera	-No updates -Discussions for Guided Pathways to be added to StarFish	
10. CTA Report	McLaren	-CTA Negotiations underway -Making progress on evaluations -DE Training reimbursement will be finished by today -Election – will combine the People Election and Ratification together -Currently, there are no CTA full-time reps for Crafton; if interested, please let Meridyth know	
Wrap Up			
Future Agenda Items		-- Faculty Chairs Training (first mtg of fall sem.) -- Budget Review (first meeting in February) -- FT hiring prioritization for Fall 2021 (Feb.) -- Review Chairs Manual (first meeting in March) -- Chair of Chairs voting (first meeting in April) -- Sticky-less Friday (April and November)	
Announcements		Sending syllabi at the start of the semester: to the dean, admin assistant, chair (if you choose), and Tutoring Center (Nick Reichert). -Please vote for Faculty of the Year	
Adjournment		9:33am	
Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.		Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.