

# Course Challenge or Credit by Exam?

## Who is this test for?

## How much does this test cost?

## What steps do I need to take?



## What happens after the test?

### Course Challenge



Students who want to skip an intro level course without earning the units for the course. Students who are not planning to major in the specific discipline.



Free



1. Student talks with a counselor.
2. Student completes the form and attaches appropriate documentation for Department's review.
3. Student/Counselor submits the form and documentation to the Department Chair or Faculty Lead of the discipline.
4. Faculty administers the Challenge Assessment and communicates the results to...???
5. ??? enters the EQ in Colleague, if approved
6. ??? will notify the student and inform them of appropriate next steps.



If the student passes the Course Challenge assessment, they can enroll in the next level course. If the student does not pass the Course Challenge, the student can enroll in the lower level class and take the courses in their traditional sequence.

Insert Website with relevant information

### Credit by Exam



Students who want to skip an intro level course AND earn the units for the course. Students who are planning to major in the specific discipline.



Student pays for the units



1. Student obtains form in Admissions and Records.
2. Student turns in form at CBO to pay for the exam fee(s).
3. ??? works with the Department to schedule the exam for the student.
4. Department administers the exam.
5. Department turns in a grade to the Admissions Office.
6. Admissions enters the grade and notifies the student.



This assessment is graded. The grade earned will be submitted for documentation on the student's transcript and units will be awarded accordingly.

<https://www.craftonhills.edu/admissions-and-records/enroll/credit-by-examination.php>