



According to Strategic Direction 6 of the Crafton Hills College (CHC) Educational Master Plan (EMP), the college “uses decision making processes that are effective, efficient, transparent, and evidenced-based.” At Crafton, committee structures constitute a major component of both planning and decision-making. This report illustrates the results from the Spring 2020 Chairs Council committee self-evaluation, completed by 17 respondents. Responses to each question was voluntary.

Questions 2-5, prompted respondents to indicate the number of years they have served on the committee they are evaluating, whether they plan to serve on the committee again next year, the number of other CHC committees on which they serve, and their role at the college.

Question	Reponses	#	%
Q2: How long have you served continuously on this committee?	New member this year	6	35.3
	2 years	3	17.6
	3 years	4	23.5
	4 or more years	4	23.5
Q3: Do you expect to serve on this committee again next year?	Yes	17	100.0
	No	0	0.0
	Undecided	0	0.0
Q4: On how many other Crafton committees did you serve on this year?	1	4	23.5
	2	4	23.5
	3	3	17.6
	4	1	5.9
	5 or more	4	23.5
	None	0	0.0
Q5: What is your primary function now at CHC?	FT Faculty	16	94.1
	PT Faculty	0	0.0
	Classified	0	0.0
	Confidential	0	0.0
	Manager	1	5.9
	Student	0	0.0
	Decline to State	0	0.0

Question 6 directed respondents to indicate how often the committee's processes, interactions, and outcomes during the 2019-2020 academic year reflected each of the characteristics provided below.

Please indicate how often the committee's processes, interactions, and outcomes this year reflected each of the following characteristics:	Almost Always		Often		Some-times		Seldom		Almost Never		No Opinion	
	#	%	#	%	#	%	#	%	#	%	#	%
Collaborative: Sharing, inclusive, open to input, respectful of diverse opinions, characterized by meaningful dialogue.	14	82.4	3	17.6	0	0.0	0	0.0	0	0.0	0	0.0
Transparent: Open, easy to understand, clearly defined, characterized by effective and meaningful communication with the College community.	15	88.2	2	11.8	0	0.0	0	0.0	0	0.0	0	0.0
Evidence-Based: Reliant upon relevant, accurate, complete, timely qualitative and/or quantitative information; not based solely on assertion, speculation, or anecdote.	14	82.4	1	5.9	1	5.9	1	5.9	0	0.0	0	0.0
Effective: Working properly and productively toward the committee's intended results.	14	82.4	2	11.8	1	5.9	0	0.0	0	0.0	0	0.0
Efficient: Performing well with the least waster of time and effort; characterized by serving the committee's specified purposes in the best possible manner.	11	64.7	5	29.4	1	5.9	0	0.0	0	0.0	0	0.0

Question 7 directed respondents to indicate the extent to which they agree or disagree with the statements related to their service on the committees overall.

Please indicate the extent to which you agree or disagree with the following statements about your service on this committee overall this year:	Strongly Agree		Agree		Disagree		Strongly Disagree	
	#	%	#	%	#	%	#	%
I feel comfortable contributing ideas	11	64.7	6	35.3	0	0.0	0	0.0
My ideas are treated with respect, whether or not others agree with them	13	76.5	4	23.5	0	0.0	0	0.0
I have had sufficient opportunities to provide input into committee recommendations	13	76.5	4	23.5	0	0.0	0	0.0
The ACCJC Standards that align with the charge of this committee helped to inform the committees actions	14	82.4	3	17.6	0	0.0	0	0.0
The CHC Comprehensive Master Plan Goals and Objectives that align with the charge of this committee helped to inform the committees actions	14	82.4	3	17.6	0	0.0	0	0.0

Question 8 directed respondents to rate aspects of the committee’s work overall in the 2019-2020 academic year.

Please rate the following aspects of the committee's work overall this year:	Very Good		Good		Fair		Poor		Very Poor		No Opinion	
	#	%	#	%	#	%	#	%	#	%	#	%
Clarity of the committee's charge	16	94.1	1	5.9	0	0.0	0	0.0	0	0.0	0	0.0
Quality of communication within the committee	16	94.1	0	0.0	1	5.9	0	0.0	0	0.0	0	0.0
Quality of information flow from the committee to constituency groups	13	76.5	4	23.5	0	0.0	0	0.0	0	0.0	0	0.0
Quality of information flow from constituency groups to the committee	13	76.5	2	11.8	1	5.9	1	5.9	0	0.0	0	0.0
Quality of communication by the committee with the campus community	12	70.6	3	17.6	0	0.0	1	5.9	0	0.0	1	5.9
Access to data needed for deliberations	13	76.5	4	23.5	0	0.0	0	0.0	0	0.0	0	0.0
Access to meeting space	16	94.1	1	5.9	0	0.0	0	0.0	0	0.0	0	0.0
Access to other resources needed for the committee to work effectively	14	82.4	2	11.8	1	5.9	0	0.0	0	0.0	0	0.0
Training or mentoring for you as a committee member	7	41.2	6	35.3	4	23.5	0	0.0	0	0.0	0	0.0
Establishment of expectations or norms for committee members and convener(s)	13	76.5	3	17.6	1	5.9	0	0.0	0	0.0	0	0.0
Adherence to expectations or norms for committee members and convener(s)	12	70.6	5	29.4	0	0.0	0	0.0	0	0.0	0	0.0

Question 9 is an open-ended question that directed respondents to provide their opinion of the committee’s most significant accomplishment for the 2019-2020 academic year. The following comments were provided:

- This is a very productive and effective committee. Creating the new hire priorities list was a good accomplishment.
- Honestly, just creating a committee that's respectful and get's things done is an accomplishment in itself.
- [name] did some cool stuff to help train new chairs. (:
- We tackled all our agenda items and didn't have to stay longer than scheduled meeting times. Very efficient and focused group.
- Scheduling, DE addendum and figuring out remote teaching..

Question 10-11 directed respondents to select their committee accomplishments aligned with CHC Strategic Directions, ILOs, and/or GEOs and indicate which ACCJC standard it meets.

Q10: The committee's accomplishments align with which Crafton Hills College Strategic Directions, ILOs, and/or GEOs? (select all that apply)					
Responses selected	#	%	Responses selected	#	%
ILO-1-Critical Thinking	1	0.9	GEO-8-Critical Thinking & Information Literacy	2	1.8
ILO-2-Written & Oral Communication	1	0.9	GEO-9-Health & Wellness	1	0.9
ILO-3-Interpersonal & Group Skills	2	1.8	GEO-10-Diversity & Multiculturalism	1	0.9
ILO-4-Society & Culture	3	2.8	Strategic Direction 1 - Promote Student Success	11	10.1
ILO-5-Information Literacy	1	0.9	Strategic Direction 2 - Build Campus Community	10	9.2
ILO-6-Ethics & Values	3	2.8	Strategic Direction 3 - Develop Teaching + Learning Practices	10	9.2
GEO-1-Natural Science	1	0.9	Strategic Direction 4 - Expand Access	9	8.3
GEO-2-Social & Behavioral Sciences	1	0.9	Strategic Direction 5 - Enhance Value to the Surrounding Community	8	7.3
GEO-3-Humanities	1	0.9	Strategic Direction 6 - Promote Effective Decision Making	14	12.8
GEO-4-Fine Arts	1	0.9	Strategic Direction 7 - Develop Programs and Services	11	10.1
GEO-5-Written Traditions	1	0.9	Strategic Direction 8 - Support Employee Growth	5	4.6
GEO-6-Oral Traditions	1	0.9	Strategic Direction 9 - Optimize Resources	9	8.3
GEO-7-Quantitative Reasoning	1	0.9			
Q11: The committee's accomplishments align with which ACCJC Standards: (select all that apply)					
			Standard 1 - Institutional Mission & Effectiveness: The institution demonstrates strong commitment to a mission that emphasizes achievement of student learning and to communicating the mission internally and externally.	11	26.2
			Standard 2 - Student Learning Programs & Services: The institution offers high-quality instructional programs, student support services, and library and learning support services that facilitate and demonstrate the achievement of stated student learning outcomes.	11	26.2
			Standard 3 - Resources: The institution effectively uses its human, physical, technology, and financial resources to achieve its broad educational purposes, including stated student learning outcomes, and to improve institutional effectiveness.	9	21.4
			Standard 4 - Leadership & Governance: The institution recognizes and utilizes the contributions of leadership throughout the organization for continuous improvement of the institution.	11	26.2

Question 12, an open-ended question that directed respondents to provide the improvement most needed by the committee in its processes, interactions, outcomes, or other aspect of its work. The following comment was provided:

- The committee is great! But communication by individual chairs back to their departments could be improved.
- Nothing
- New scheduling software!

Lastly, question 13 was an open-ended question that provided respondents the opportunity to provide any additional comments. The following comment was provided:

- Chairs Committee is awesome! I appreciate the interaction with colleagues and I feel we get things done in a very civil manner.
- [name] is an AMAZING chair! Go Batman!
- [name] is awesome!