

Crafton Hills College Faculty Chairs Council Agenda

Date: September 4, 2020
Place: Zoom 9:00AM-10:50
Next Meeting: Sept. 18, 2020
 9:00AM-10:50

Chairs Council Charge:

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee makes recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.

As with all Academic Senate Committees, the committee chair (or designee) will send agenda, documents, and minutes to the AS Historian or designee to be posted for public access.

Voting Members: Faculty Chairs (1 vote per department). Non-voting Members: Vice President of Instruction and Instructional Deans. Meeting Days and Times: 1st and 3rd Friday at 9:00am. Term: Two years.

Members:

_____ Renee Azenaro/Mark McConnell
 _____ Brandi Bailes/Danielle McCoy
 _____ Jeff Cervantes/Julie McKee
 _____ Danny Rojas/Michael Sheahan
 _____ Jimmy Grabow/Ernesto Rivera

_____ Jonathan Anderson
 _____ Breanna Andrews
 _____ Laurie Green
 _____ Kenny George
 _____ Krista Ivy
 _____ Colleen Hinds
 _____ Meridyth McLaren
 _____ Sam Truong

Others Present:

_____ Kirsten Colvey
 _____ Elizabeth Lopez
 _____ William Van Muse
 _____ Delmy Spencer
 _____ Christina Sweeting
 _____ Kay Weiss
 _____ Dan Word
 _____ Keith Wurtz
 _____ Souts Xayaphanthang

Guests: Kristina Heilgeist

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order	Andrews		
Approval of the minutes	Andrews		
Follow Ups	Andrews	<ul style="list-style-type: none"> - Write process for course offerings to part-timers based on seniority - Keep working on schedules (confirm/edit/build) for SP, SU, and FA 2021. Due to Elizabeth by 9/25. - New SharePoint site 	
Information, Discussion, and Business			
1. Committee Self Evaluation	Andrews		
2. 2-year matrix review and update work session (30 min)	Andrews/ Heilgeist	Work on Course Offerings Patters in SharePoint <ul style="list-style-type: none"> - edit the "Offering" column (while in SharePoint) <ul style="list-style-type: none"> o Review semesters and/or "Not Offered" to verify accuracy o Highlight the cells that you make changes to 	
3. Test Center processes: Course challenges and Credit by Assessment What does the future look like?	Colvey		
Standing Reports			
4. VPI Report	Wurtz		
5. VPSS Report	Spencer		
6. Deans Report	Deans		
7. Academic Senate Report	Exec. Board		
8. CTA	McLaren		
Wrap Up			
Future Agenda Items		<ul style="list-style-type: none"> -- Faculty Chairs Training (first mtg of fall sem.) -- Budget Review (first meeting in February) 	

		<ul style="list-style-type: none"> -- FT hiring prioritization for Fall 2021 (Feb.) -- Review Chairs Manual (first meeting in March) -- Chair of Chairs voting (first meeting in April) 	
Announcements			
Adjournment			
<p style="text-align: center;">Mission Statement</p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p style="text-align: center;">Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p style="text-align: center;">Institutional Values</p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>	