

# Crafton Hills College Faculty Chairs Council Agenda

**Date:** April 3, 2020  
**Place:** CCR-233 9:00AM-10:50  
**Next Meeting:** April 17, 2020  
 9:00AM-10:50

## Chairs Council Charge:

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee makes recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.

As with all Academic Senate Committees, the committee chair (or designee) will send agenda, documents, and minutes to the AS Historian or designee to be posted for public access.

Voting Members: Faculty Chairs (1 vote per department). Non-voting Members: Vice President of Instruction and Instructional Deans. Meeting Days and Times: 1st and 3rd Friday at 9:00am. Term: Two years.

## Members:

_____ Breanna Andrews/Rick Hogrefe	_____ Renee Azenaro
_____ Jonathan Anderson/Ryan Bartlett	_____ Laurie Green
_____ Brandi Bailes/Danielle McCoy	_____ Kenny George
_____ Jeff Cervantes/Julie McKee	_____ Krista Ivy
_____ Danny Rojas/Michael Sheahan	_____ Colleen Hinds
_____ Jimmy Grabow/Ernesto Rivera	_____ Frank Madrid
	_____ Meridyth McLaren
	_____ Sam Truong

## Others Present:

_____ Kirsten Colvey
_____ Elizabeth Lopez
_____ William Van Muse
_____ Christina Sweeting
_____ Kay Weiss
_____ Dan Word
_____ Keith Wurtz
_____ Souts Xayaphanthang

## Guests: Violeta Vasquez

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order	Andrews		
Approval of the minutes	Andrews		

## Information, Discussion, and Business

1. "Homework Check-In"	Andrews	<ul style="list-style-type: none"> <li>- 2 year course offerings matrix</li> <li>- Edit discipline websites for accuracy of personalized brochures</li> <li>- GE Education Patterns sent to Debbie</li> <li>- FT Hiring Prioritization Metric Rubric</li> </ul>	
2. Explanation of new Library catalogue system (10 min)	Ivy		
3. Go2Knoweldge Demo	Vasquez		
4. Review of Faculty Chairs Handbook	Andrews	- Need to review/edit "Room Prioritization Chart" and "Room Amenities Chart"	
5. Nominations and voting for Chair of Chairs	Andrews		

## Standing Reports

6. Accreditation Standard (20 mins)	Wurtz		
7. VPI Report	Wurtz		
8. Deans Report	Deans		
9. Academic Senate Report	Exec. Board		
10. CTA	McLaren		

## Wrap Up

<b>Future Agenda Items</b>		<ul style="list-style-type: none"> <li>-- Faculty Chairs Training (first mtg of fall sem.)</li> <li>-- Budget Review (first meeting in February)</li> <li>-- FT hiring prioritization for Fall 2021 (Feb.)</li> <li>-- Review Chairs Manual (first meeting in March)</li> <li>-- Chair of Chairs voting (first meeting in April)</li> </ul>	
----------------------------	--	---	--

		-- FT Hiring Prioritization Metric Rubric (after COVID-19. Check in with Van, Keith, and Breanna) -- Update Faculty Chairs Handbook: "Room Amenities Chart" (after COVID-19)	
<b>Announcements</b>			
<b>Adjournment</b>			
<p style="text-align: center;"><b>Mission Statement</b></p> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	<p style="text-align: center;"><b>Vision Statement</b></p> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	<p style="text-align: center;"><b>Institutional Values</b></p> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.	