

Quick Reference Contact Hour Guide for Short Term Classes

Units and semester contact hours	Course Length (weeks)	Weekly Contact Hours	Class Length (weekly hours/mtg days)
5 (80-90 hours)	17	4.7 - 5.3	
	15	5.3 - 6	
	13	6.15 - 6.92	
	8/8	10 - 11.25	
	5/5/5	16-18	
4 (64-72 hours)	17	3.77 - 4.24	
	15	4.27 - 4.8	
	13	4.92 - 5.54	
	8/8	8 - 9	
	5/5/5	12.8 - 14.4	
3 (48-54 hours)	17	2.82 - 3.18	
	15	3.2 - 3.6	
	13	3.7 - 4.15	
	8/8	6 - 6.75	
	5/5/5	9.6 - 10.8	
2 (32-36 hours)	17	1.89 - 2.18	
	15	2.13 - 2.4	
	13	2.46 - 2.77	
	8/8	4 - 4.5	
	5/5/5	6.4 - 7.2	
1 (16-18 hours)	17	.94 - 1.06	
	15	1.07 - 1.2	
	13	1.23 - 1.38	
	8/8	2 - 2.25	
	5/5/5	3.2 - 3.6	

For precise minute count information, use the “calculator tool” found on the BORG Data Cubes page through the Office of Institutional Effectiveness, Research & Planning website.