

# Crafton Hills College Faculty Chairs Council Agenda

**Date:** October 18, 2019  
**Place:** CCR-233 9:00AM-10:50  
**Next Meeting:** November 1, 2019  
 9:00AM-10:50

**Chairs Council Charge:**

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee makes recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.

As with all Academic Senate Committees, the committee chair (or designee) will send agenda, documents, and minutes to the AS Historian or designee to be posted for public access.

Voting Members: Faculty Chairs (1 vote per department). Non-voting Members: Vice President of Instruction and Instructional Deans. Meeting Days and Times: 1st and 3rd Friday at 9:00am. Term: Two years.

**Members:**

|                                       |                        |
|---------------------------------------|------------------------|
| _____ Breanna Andrews/Rick Hogrefe    | _____ Renee Azenaro    |
| _____ Jonathan Anderson/Ryan Bartlett | _____ Laurie Green     |
| _____ Brandi Bailes/Danielle McCoy    | _____ Kenny George     |
| _____ Jeff Cervantes/Julie McKee      | _____ Krista Ivy       |
| _____ Danny Rojas/Michael Sheahan     | _____ Colleen Hinds    |
| _____ Jimmy Grabow/Ernesto Rivera     | _____ Frank Madrid     |
|                                       | _____ Meridyth McLaren |
|                                       | _____ Sam Truong       |

**Others Present:**

|                         |
|-------------------------|
| _____ Elizabeth Lopez   |
| _____ Mark McConnell    |
| _____ William Van Muse  |
| _____ Heather Rodriguez |
| _____ Mike Strong       |
| _____ Dan Word          |
| _____ Keith Wurtz       |
| _____ June Yamamoto     |

**Guests:**

| AGENDA ITEM   | PERSON   | Recommendation/Discussion/Future Business   | ACTION |
|---|--|---|--------|
| Call to order   | Andrews  |   |        |
| Approval of the minutes   | Andrews  |   |        |
| <b>Information, Discussion, and Business</b>  |  |   |        |
| 1. Course Substitution  | Rivera   |   |        |
| 2. Fall 2020 Scheduling update  | Lopez  |   |        |
| <b>Standing Reports</b>   |  |   |        |
| 3. Chairs Training/Review: Strategies for how and when to offer classes   | Kenny George   |   |        |
| 4. Accreditation Standard (20 mins)   | Wurtz  |   |        |
| 5. VPI Report   | Wurtz  |   |        |
| 6. Deans Report   | Deans  |   |        |
| 7. Academic Senate Report   | Exec. Board  |   |        |
| 8. CTA  | McLaren  |   |        |
| <b>Wrap Up</b>  |  |   |        |
| <b>Future Agenda Items</b>  |  | -- Faculty Chairs Training (first mtg of fall sem.)<br>-- Budget Review (first meeting in February)<br>-- Review Chairs Manual (first meeting in March) |        |
| <b>Announcements</b>  |  |   |        |
| <b>Adjournment</b>  |  |   |        |
| <b>Mission Statement</b><br>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning. | <b>Vision Statement</b><br>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting. | <b>Institutional Values</b><br>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.     |        |