

# Crafton Hills College Faculty Chairs Council Agenda

**Date:** September 06, 2019  
**Place:** CCR-233 9:00AM-10:50  
**Next Meeting:** September 20, 2019  
 9:00AM-10:50

**Chairs Council Charge:**

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee makes recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.

As with all Academic Senate Committees, the committee chair (or designee) will send agenda, documents, and minutes to the AS Historian or designee to be posted for public access.

Voting Members: Faculty Chairs (1 vote per department). Non-voting Members: Vice President of Instruction and Instructional Deans. Meeting Days and Times: 1st and 3rd Friday at 9:00am. Term: Two years.

**Members:**

_____ Breanna Andrews/Rick Hogrefe	_____ Renee Azenaro
_____ Jonathan Anderson/Ryan Bartlett	_____ Laurie Green
_____ Brandi Bailes/Danielle McCoy	_____ Kenny George
_____ Jeff Cervantes/Julie McKee	_____ Krista Ivy
_____ Danny Rojas/Michael Sheahan	_____ Colleen Hinds
_____ Jimmy Grabow/Ernesto Rivera	_____ Frank Madrid
	_____ Meridyth McLaren
	_____ Sam Truong

**Others Present:**

_____ Elizabeth Lopez
_____ Mark McConnell
_____ William Van Muse
_____ Heather Rodriguez
_____ Mike Strong
_____ Dan Word
_____ Keith Wurtz
_____ June Yamamoto

**Guests:**

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order	Andrews		
Approval of the minutes	Andrews		
<b>Information, Discussion, and Business</b>			
1. Review and finalize Faculty Chair Handbook	Wurtz		
2. Demo of "Coursedog" @ 9:30-10am	Wurtz		
3. Course length calculator for short term classes (17, 15, 13, 8, 5 weeks)	Wurtz		
4. NEW time block proposal (10 & 1 vs. 11 & 2)	Andrews		
5. Building Numbers sample	Wurtz		
6. Review room prioritization	Group		
<b>Standing Reports</b>			
7. Accreditation Standard (20 mins):	Wurtz		
8. Chairs Training/Review: PT Availability	"Experts"		
9. VPI Report	Wurtz		
10. Deans Report	Deans		
11. Academic Senate Report	Exec. Board		
12. CTA	McLaren		
<b>Wrap Up</b>			
<b>Future Agenda Items</b>		-- Faculty Chairs Training (first mtg of fall sem.) -- Budget Review (first meeting in February) -- Review Chairs Manual (first meeting in March)	
<b>Announcements</b>			
<b>Adjournment</b>			
<b>Mission Statement</b>	<b>Vision Statement</b>	<b>Institutional Values</b>	

The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.