

To: District Assembly
From: John Stankas, Chair of the SBCCD Calendar Committee
Re: Professional Development (Flexible) Calendar Schedule
Date: October 6, 2015

The Calendar Committee met in May and unanimously agreed to pursue exploration of the options permitted under the state Chancellor's Office flexible calendar schedule including the maximum allowable professional development days, 15. While other possible calendars can exist, called compressed calendars, the SBCCD Calendar Committee has declined to pursue those options at this time.

The flexible calendar schedule defines academic calendars as:

- Consisting of at least 175 instructional service days
- Allows for up to 15 of those days to be dedicated to professional development
- Provides for regular apportionment during days dedicated to professional development

Our District, and CTA contract, makes a distinction between *flex* days and *in-service* days; however, the state flexible calendar does not. Other districts sometimes make a similar distinction by stating some flex days are mandatory and some flex days are not. Because the academic calendar is part of the CTA contract, the committee requested both CTA and Human Resources begin a dialog about what the ramifications of any change may be.

The Calendar Committee also requested some guidance from classified representatives familiar with the legal requirements for scheduling. For example, a 3-unit lecture class may meet for 48-54 hours during a given term to award unit credit to the student. So, even though the apportionment regulations ensure no loss of income to the district pursuing up to 15 days of professional development, the curricular regulations must also be in compliance. That said, an initial review of some classes seems to indicate no change is required in scheduling for most sections.

For example, a Monday Wednesday class scheduled from 8:00 – 9:15AM in the 17.5 week format can remain the same.

A once-per week class may require modification. For example, a Friday class scheduled from 9:00 – 11:50AM in 17.5 weeks would need to be scheduled for 9:00 – 12:00PM in a 16-week format.

The next meeting of the SBCCD Calendar Committee is Tuesday, October 20, at 2:30PM in the District offices.

The membership of the Calendar Committee is:

CHC Faculty

Julie McKee
Dean Papas

CHC Management

Bryan Reece
Rebecca Warren-Marlatt

CHC Classified

Kristin Garcia

SBVC Faculty

Jeremiah Gilbert
Rania Hamdy

SBVC Management

Kay Weiss
April Dale-Carter

SBVC Classified

Corrina Baber

CTA Representative

Sheri Lillard

District Representative

Steve Sutorus
Dyan Walters
Lisa Norman

Co-Chair District Assembly President

John Stankas