

Crafton Hills College Faculty Chairs Council Unapproved Minutes

Date: February 01, 2019
Place: CNTL-119 9:00AM-10:50
Next Meeting: February 15, 2019
Place: CNTL-119 9:00AM-10:50

Chairs Council Charge:

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee makes recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.
As with all Academic Senate Committees, the committee chair (or designee) will send agenda, documents, and minutes to the AS Historian or designee to be posted for public access.
Voting Members: Faculty Chairs (1 vote per department). Non-voting Members: Vice President of Instruction and Instructional Deans. Meeting Days and Times: 1st and 3rd Friday at 9:00am. Term: Two years.

Members:

Breanna Andrews
Jonathan Anderson
Debbie Bogh
Jeff Cervantes
Danny Rojas
Sherri Wilson/ Danielle McCoy
Iris Kern Foster

Denise Allen
Tom Bryant
Kenny George
Catherine Hendrickson
Colleen Hinds
Meridyth McLaren
Sam Truong
Frank Madrid

Others Present:

Kelli Dower
Mark McConnell
William Van Muse
Miriam Saadeh
Mike Strong
Dan Word
Keith Wurtz
Elizabeth Lopez

Guests:

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order: 9:04AM	Andrews		
Approval of the minutes	Andrews	Received late- To be tabled in the next upcoming meeting	
Information, Discussion, and Business			
1. Stickyless Friday	Andrews	Most spreadsheets have been submitted to Miriam	
2. Part time faculty offices	Wurtz	Office/Room Occupant Assignment spreadsheet passed out. Reviewed with Chairs to identify those offices that are available for adjuncts.	K. Wurtz to update list and send to Chairs
3. CCAP Agreement	Wurtz K. George	Union working on making changes to CCAP agreement. Big differences between CCAP and Dual Enrollment agreement. Dual Enrollment presently offered at K-12 after schooldays, open enrollment for the purpose of acceleration vs. CCAP offered during the school day, closed to High School students within district for the purpose to help those that are behind. CCAP not implemented yet Some faculty union issues need to be addressed within both school districts and will need to be approved by both boards. Would like to add BUSAD-100 in Dual enrollment again	

4. Annual process for updating FT and PT Faculty handbooks	Wurtz	K. Wurtz to update faculty handbook every year and bring it to chairs for feedback.	
Standing Reports			
5. VPI Report	Wurtz	Working with Yucaipa High School in Dual Enrollment classes to be offered	
6. Deans Report	Deans	none	
7. Academic Senate Report	Exec. Board J. Cervantez D. Allen	The Promise Program- Need CHC faculty input. President was very supportive for the opportunity to make this program "Crafton friendly". Next meeting 2/5/2019 at 3pm	
8. CTA	McLaren	Ongoing negotiations Wear red on Thursdays	
9. Non-Credit Report	Allen	Deans and VP's working on substitutes for PT faculty calling off.	
Wrap Up			
Future Agenda Items		- Faculty Chairs Training (1 st mtg of fall sem.)	
Announcements		- Starfish Automatic Notifications for Low Grades and/or Inactivity in Canvas. Email StarfishFaculty@craftonhills.edu to sign up	
Adjournment: 9:50AM			
Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.	