

# Crafton Hills College Faculty Chairs Council Agenda

**Date:** February 01, 2019  
**Place:** CNTL-119 9:00AM-10:50  
**Next Meeting:** February 15, 2019  
**Place:** CNTL-119 9:00AM-10:50

**Chairs Council Charge:**

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee makes recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.  
 As with all Academic Senate Committees, the committee chair (or designee) will send agenda, documents, and minutes to the AS Historian or designee to be posted for public access.  
 Voting Members: Faculty Chairs (1 vote per department). Non-voting Members: Vice President of Instruction and Instructional Deans. Meeting Days and Times: 1st and 3rd Friday at 9:00am. Term: Two years.

**Members:**

_____ Breanna Andrews/Rick Hogrefe	_____ Denise Allen
_____ Jonathan Anderson/Ryan Bartlett	_____ Tom Bryant
_____ Debbie Bogh/Ernesto Rivera	_____ Kenny George
_____ Kathy Crow/Laurie Green	_____ Catherine Hendrickson
_____ Julie McKee/Jeff Cervantes	_____ Colleen Hinds
_____ Michael Sheahan/Danny Rojas	_____ Meridyth McLaren
_____ Sherri Wilson/ Danielle McCoy	_____ Sam Truong

**Others Present:**

_____ Kelli Dower
_____ Mark McConnell
_____ William Van Muse
_____ Miriam Saadeh
_____ Mike Strong
_____ Dan Word
_____ Keith Wurtz
_____ Elizabeth Lopez

**Guests:**

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order	Andrews		
Approval of the minutes	Andrews		
<b>Information, Discussion, and Business</b>			
1. Stickyless Friday	Andrews		
2. Part time faculty offices	Wurtz		
3. CCAP Agreement	Wurtz		
4. Annual process for updating FT and PT Faculty handbooks	Wurtz		
<b>Standing Reports</b>			
5. VPI Report	Wurtz		
6. Deans Report	Deans		
7. Academic Senate Report	Exec. Board		
8. CTA	McLaren		
9. Non-Credit Report	Allen		
<b>Wrap Up</b>			
Future Agenda Items		- Faculty Chairs Training (1 <sup>st</sup> mtg of fall sem.)	
Announcements		- Starfish Automatic Notifications for Low Grades and/or Inactivity in Canvas. Email <a href="mailto:StarfishFaculty@craftonhills.edu">StarfishFaculty@craftonhills.edu</a> to sign up	
Adjournment			
<b>Mission Statement</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	<b>Vision Statement</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	<b>Institutional Values</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.	