

Crafton Hills College Faculty Chairs Council Unapproved Minutes

Date: January 18, 2019
Place: CNTL-119 9:00AM-10:50
Next Meeting: February 01, 2019
Place: CNTL-119 9:00AM-10:50

Chairs Council Charge:

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee makes recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.
 As with all Academic Senate Committees, the committee chair (or designee) will send agenda, documents, and minutes to the AS Historian or designee to be posted for public access.
 Voting Members: Faculty Chairs (1 vote per department). Non-voting Members: Vice President of Instruction and Instructional Deans. Meeting Days and Times: 1st and 3rd Friday at 9:00am. Term: Two years.

Members:

_____ Breanna Andrews/**Rick Hogrefe**
 _____ Jonathan Anderson/**Ryan Bartlett**
 _____ **Debbie Bogh/Ernesto Rivera**
 _____ Kathy Crow/**Laurie Green**
 _____ Julie McKee/**Jeff Cervantes**
 _____ Michael Sheahan/**Danny Rojas**
 _____ **Sherri Wilson/ Danielle McCoy**

_____ **Denise Allen**
 _____ **Tom Bryant**
 _____ Kenny George
 _____ **Catherine Hendrickson**
 _____ **Colleen Hinds**
 _____ **Meridyth McLaren**
 _____ **Sam Truong**

Others Present:

_____ Kelli Dower
 _____ Mark McConnell
 _____ William Van Muse
 _____ **Miriam Saadeh**
 _____ Mike Strong
 _____ Dan Word
 _____ Keith Wurtz
 _____ **Elizabeth Lopez**

Guests:

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order: 9: 04AM	Wilson		
Approval of the minutes	Wilson	Motion to approve minutes moved by C. Maloney-Hinds, Seconded by S. Truong AYES: Rick Hogrefe Ryan Bartlett Debbie Bogh/Ernesto Rivera Laurie Green Danny Rojas Sherri Wilson/ Danielle McCoy NOES: none	

Information, Discussion, and Business

1. Pre-Scheduling Meeting (checking for overlapping of key courses)	Wilson and Counseling	Please send Miriam spreadsheets by Feb 1 st or let her know to roll over schedule Good ideas to have counselors attend division meetings so that they can go through educational plans applicable within their department so that faculty are able to plan and schedule their classes based on the meeting times.	Add to next Agenda: Short version of process to schedule student classes (Ernesto's version) Frank to show powerpoint
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2. FT Hiring Prioritization Criteria (ordering)	Wilson	<p>Approved list of hiring Priority *List on last Chairs approved minutes</p> <p>Criteria prioritization will go to Academic Senate and CHC Council</p> <p>Biggest impact is FT/PT ratio the rest are variable</p> <p>Motion to approve moved by R. Hogrefe, Seconded by M. McLaren</p>	
Standing Reports			
3. VPI Report	Wurtz		
4. Deans Report	Deans		
5. Academic Senate Report	Denise Allen	<p>Denise: The Promise Program</p> <ul style="list-style-type: none"> - 2 years free for students - Some edits but not completed, will go to Academic Senate for discussion on 1/30/2019 	
6. CTA	McLaren	<p>CTA Luncheon</p> <p>Faculty revised duties for 2021 will have more release time, 4 days less of work</p> <p>Follow up: Still working on Oracle process Faculty absence line should be posted on the website for easier access</p> <p>Wear RED on Thursdays!</p>	
7. Non-Credit Report	Allen		
Wrap Up			
Future Agenda Items		<p>-- Faculty Chairs Training (1st mtg of fall sem.)</p> <p>-- Stickyless Friday: February 1, 2019 (SP2020)</p>	
Announcements		President Event Friday, Feb 1 st	
Adjournment 10:18AM			
<p style="text-align: center;">Mission Statement</p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p style="text-align: center;">Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p style="text-align: center;">Institutional Values</p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>	