

# Crafton Hills College Faculty Chairs Council Agenda

**Date:** September 7, 2018  
**Place:** EAST 104 9:00AM-10:50  
**Next Meeting:** September 21, 2018  
**Place:** EAST 104 9:00AM-10:50

## Chairs Council Charge:

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee makes recommendations for the prioritization of faculty hires, enrollment strategies and reviews program viability documents and disseminates campus information to departmental faculty. As with all Academic Senate Committees, send agenda, documents, and minutes to the AS Historian to be posted for public access. Voting Members: Faculty Chairs, (1 vote per department) Non-voting Members: Vice President of Instruction and Instructional Deans.

## Members:

_____ Breanna Andrews/Rick Hogrefe	_____ Denise Allen
_____ Jonathan Anderson/Ryan Bartlett	_____ Tom Bryant
_____ Debbie Bogh/Ernesto Rivera	_____ Kenny George
_____ Kathy Crow/Laurie Green	_____ Catherine Hendrickson
_____ Julie McKee/Jeff Cervantes	_____ Colleen Hinds
_____ Michael Sheahan/Danny Rojas	_____ Meridyth McLaren
_____ Sherri Wilson/ Danielle McCoy	_____ Sam Truong

## Others Present:

_____ Kelli Dower
_____ Mark McConnell
_____ William Van Muse
_____ Miriam Saadeh
_____ Mike Strong
_____ Dan Word
_____ Keith Wurtz
_____ Others: Farrah Appleby

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
<b>Call to order:</b>	Andrews		
Approval of the minutes: May 4, 2018 and August 17, 2018	Andrews		
<b>Information Items/ discussion:</b>			
1. Review committee charge from - Senate - Charge - Accreditation standards - Length of meetings - Constituency communication/feedback	Andrews		
2. R25 Room Preferences	Saadeh and Wurtz		
3. 2019 Fall Scheduling Calendar - Calendar Outline - Updated blocks sheet with section numbers	Saadeh		
4. Advanced Planning	Heilgeist		
5. Informer Training and new Chairs Desktop Data	Wurtz		
<b>Reports:</b>			
6. VPI Report - New Division and Department Names	Wurtz		
7. Deans Report	Deans		
8. Academic Senate Report	Exec. Board		
9. CTA	McLaren		
10. Non-Credit Report	Allen		
<b>Old business:</b>			
11. Dual enrollment spreadsheet: Info input	Hinds		
<b>New business:</b>			

<p><b>Statements from the public:</b>  This segment of the meeting is reserved for persons desiring to address the CHC Chairs Council on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The CHC Chairs Council may briefly respond to statements made or questions posed, however, for further information, please contact the CHC Academic Senate President or chairs Council Chairperson for the item of discussion to be placed on a future agenda. (Brown Act §54954.2)</p>			
<p><b>Announcements:</b></p>			
<p><b>Future Agenda Items:</b></p>		<ul style="list-style-type: none"> <li>-- New Book Requisition Process (Mateo) 9/21</li> <li>-- Process for Advancement in Rank (Allen)</li> <li>-- Faculty Chairs Training (1<sup>st</sup> mtg of each sem.)</li> </ul>	
<p><b>Adjournment:</b></p>			
<p style="text-align: center;"><b>Mission Statement</b></p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p style="text-align: center;"><b>Vision Statement</b></p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p style="text-align: center;"><b>Institutional Values</b></p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>	