
Chairs Council Minutes

Date: January 28th, 2011

Building: CHS 237



Members Present: Kelly Boebinger, Robert Brown, Tom Bryant, JoAnn Jones, Brad Franklin, Judy Giacona, Kathy Gibson, JoAnn Jones, Terry Koeper, Liz Langenfeld, Julie McKee, Jeff Schmidt (Chair), Sherri Wilson, Laura Winningham

Members Absent: Denise Allen, Ralph Rabago, Janine Ledoux

Others Present: Raju Hegde, Rick Hogrefe, Mike Strong, Rick Hogrefe, Cheryl Marshall, Scott Rippey, Rebecca Warren-Marlatt, June Yamamoto,

Time Start: 9:05am

1) Approval of the Minutes from 01/21/2011.

Motion: To approve the Minutes. (Boebinger, Franklin, MSC)

2) Budget and Scheduling

- Whom do we serve? Transfer or Basic Skills?
- Cut summer school – do I have to give up Fall and Spring? We may not have 16% across the board but more specific area.
- Downsize Basic Skills and more Transfer. What is the overall package of CHC where to cut?
- Four Ideas:
 1. Grants (Grant Manager coming on board)
 2. Student involvement
 3. Basic Skills in THART 101, study groups led by students (peer to peer works)
 4. Is lower division major prep possible? Concern regarding 1440 reducing non-standard majors.
- Tutoring works. Looking at how to mesh tutoring with basic skills classes.
- Student mentors and Supplemental Instruction leverage the talent we have
- What savings in Summer? Some on a/c, but not much due to classified positions.
- Students feel disengaged if there is no Summer and may go to other schools.
- Basics Skills: Could we offer as Community Service programs? PE another consideration.

- Summer is for completers. Can Summer school students get priority? Keep summer for already enrolled students not from other schools (CSUSB).
- Streamline registration. Reduce add time.
- More aggressive drop policy, reduce FTES. Clean up roster before census.
- Maybe a student mentor program. Raju: We are looking into this. We do need to help our Basic Skills students effectively and efficiently.
- Target motivated students, give them responsibilities and they feel better and help more and help others.
- Premier: Health Careers and Public Safety Program. Respiratory runs during Summer.
- We need to go with the mission and vision statement.
- What is the state mandate/mission?
Job training and transfer but 97% are Basic Skills.
- We do not choose our students. We have to accept them at our level and find a way to prepare them. Get students through basic skills more quickly and cost-effectively.
- Repeats in Math? Title V loosened standards; can repeat math 3 times. Registration priority for non-repeaters.
- Can we raise \$200,000 with a rally? What about gift \$? Yes, can fund classes (learning communities, programs, etc.)
- We serve more with less, so can we serve less with less?
- Administration has been lobbying legislature – can community members go to the board? May help in the long term.

- Discussion about Summer Session:
 - Yes Summer – small, transfer
 - High demand GE and CSU Requirements
 - Morning before hot afternoon
 - Localize classes
 - May shift classified to other buildings
 - Deans will schedule classrooms so some buildings can be closed.
 - Go forward with/Summer

- Overload limit of 7 hours per contract. Will be enforced in Fall.
- Fall schedule: Consider – spread the wealth with adjuncts. Cheryl will send (FTE'S) report so we can look at effectiveness.
- Spreadsheets – fill out as much as you can – then work with dean.
- Timeline:
 - Open Forum, Wednesday, February 2 & 9, 12-1 p.m. (5 weeks)
 - 2/18th proposed schedule and spreadsheets
 - March 4th Sticky Friday

- What is the role of the Senate? They will discuss policy and process on Feb 2 and issue guidelines. Chairs are invited to attend.

3) Announcements:

None.

4) Future Agenda Items:

Feb. 18 proposed schedule for 2011/2012. (total number of sections per program)
March 4th Sticky Friday

5) Adjournment:

Time End: 10:30AM