

**Crafton Hills College
Chairs Council Meeting
December 4, 2009
MINUTES**



Chairs Council Meeting of December 4, 2009

Members Present: Jodi Hanley (Co-Chair), Robert Brown, Brad Franklin, Mario Perez, Snezana Petrovic, Jeffrey Schmidt, Frances White, Sherri Wilson

Others Present: Terry Koeper

Members Absent: Aaron Race (Co-Chair), Kelly Boebinger, T.L. Brink, Judy Giacona, Jim Holbrook, JoAnn Jones, Cathy Pace-Pequeno, Laura Winningham

Jodi Hanley called the meeting to order at 9:05 a.m. in OE2-300.

1. Approval of Minutes from November 6, 2009 meeting

The minutes for November 6, 2009 were tabled for the next meeting.

2. Learning Resource Center Discussion – Robert Brown

Robert Brown distributed the new 'Learning Resource Center Testing Policies Student Information' and 'Information Students Should Know to Take Any Test' handouts in the Learning Resource Center. The new policies have not been published yet and Robert would like some feedback from the committee members. He would like to know if there are any changes that need to be made. The idea is to enforce the new policy when the new semester starts in January.

3. Financial 2000 Training

Postponed.

4. College Hour – Sherri Wilson

Sherri Wilson would like some feedback regarding an easy fix for the College Hour. She stated that the Monday-Wednesday-Friday will stay the same on the odd blocks. Tuesday and Thursday will stay on the odd blocks as it is right now up until 1 pm. From 1 – 2 pm will be a 'Don't Schedule Slasses' hour. Then starting at 2 pm, classes may be scheduled for the evens (i.e. 2 – 4, 4 – 6 pm). One advantage is that this will bring back the 6 – 9 instead of the 7 – 10 hour. Another option would be an 8 - 10 if desired.

In regards to overlap, on Thursday, you can use the 1 pm, but you may use the 1 – 3 or 1 – 5 pm and it will stay on even hours. The affect will particularly be on Tuesday. We have College hour every week, but it does not mean something is scheduled all the time.

Mario Perez suggested to shift the time around once every semester which may allow other people to participate. But the time shifting may make it more confusing.

Jodi Hanley stated that it seems that Student Services are the ones who actually meet for these events. She also stated that a resolution on the college hour had already been submitted to Cheryl Marshall.

Terry Koeper stated that the academy abides on a set schedule, but will make provisions.

Jodi Hanley asked the committee members if we need to meet on December 18th. If not, a memo will be sent stating that we are not meeting until next year. We will continue to have Financial 2000 training especially since we are dealing with cuts and cancellation of classes.

5. Announcements

None.

6. Future agenda items

Financial 2000 Training

7. Adjournment

Meeting was adjourned at 9:56 a.m.

Next meeting: Friday, December 18, 9:00 a.m., CHS 237