

**Crafton Hills College
Chairs Council
October 3, 2008
Minutes**

Members Present: JoAnn Jones; Kelly Boebinger; Catherine Pace-Pequeño; T. L. Brink; Mario Perez; Snezana Petrovic; Brad Franklin; Aaron Race; Jodi Hanley; Rick Hogrefe; Mark Jonasson; Dan Word

Members Absent: Robert Brown; Judy Giacona; Frances White; Laura Wunningham

Others Present: Sherri Wilson and Daniel Bahner, co-facilitators; Donna Ferracone; Laurens Thurman; Jim Holbrook; Ruth Greyraven.

1. Meeting was called to order by Daniel Bahner at 9:03.
2. Minutes of the September 19, 2008, meeting were approved as presented by general consensus.
3. CHC CTA/CCA Grievance Representative Ruth Greyraven discussed the recent developments regarding department chairs, specifically the administration's refusal to acknowledge the CHC Counseling Department as a department qualifying for a Faculty Chair per the CCA/CTA-SBCCD Agreement. It's unclear whether or not the matter will go to arbitration.
4. The General Education Plan and Problem Areas with Scheduling Task Force presented a proposed template for rotating emphases between G.E. areas to ensure that students could take courses in at least one G.E. over a six-semester period (including summers), thus being able to complete the G.E. requirements within two years with all later afternoon and evening courses. Discussion ensued.
5. The Procedures Regarding the Selection and Evaluation of Faculty Chairs Task Force presented the results of a survey they conducted, which they characterized as "all over the spectrum." Opinions on evaluation of chairs range from 360-degrees to dean-only to "is it appropriate given that it's a contractual issue?" Discussion ensued leading to the following conclusions:
 - A. The Academic Senate President expressed his desire that the Chairs Council will make a recommendation to the Academic Senate, perhaps even to the bargaining unit.
 - B. The task force will conduct another survey, perhaps built upon the information gleaned from the initial survey.
6. The Strategies to Offset Increased Price of Textbooks Task Force asked for input on a survey they'd like to conduct about what people are already doing. The bookstore staff will be asked to report at the next meeting; after that the survey will go out.
7. It was agreed by general consensus that the deadline for items to be put on the agenda would be the Thursday the week before the meeting—i.e., eight days before the meeting.
8. Announcements: Chairs were reminded to check the newest draft of the schedule for Spring 2009 Semester, especially notes and section numbers.
9. Future Agenda Items: Summer Schedule?
10. Meeting adjourned at 10:30.

Next meeting: Friday, October 17, 9:00 a.m., in CHS 237