

Crafton Hills College Budget Committee Minutes

Date: April 17, 2017
Time: 1:00 p.m. – 2:30 p.m.
Location: CCR 247

Members (Absent*):

Mike Strong (Chair)
 Rebecca Warren-Marlatt*
 Kathy Bakhit*
 Tina Marie Gimple

Stephen Ramirez
 Daniel Sullivan
 Scott Rippy
 Kathy Crow*

Ginger Sutphin*
 Dylan Tucker (student)*
 Kirsten Colvey*

TOPIC	DISCUSSION	FURTHER ACTION
2017-18 Allocation Model and FTES Targets	Minutes from 2/21/17 approved. Mike reviewed enrollment and revenues for this year. 4700 FTES tracking currently. Impact on revenue leaves 329 less than projected. This means we will have a deficit budget this year. Targeting 4925 FTES for next year, will require a good summer and building non-credit program. We have a structural problem in the allocation model. What are some things we can do? Are we offering to the right demographic. Scheduling? Online offerings. Growth at the district? Utilization of buildings and space. Focus groups with students.	
Fixed Cost/Staffing Plan	Fixed costs. We need to look at the FON and whether we hire faculty. Three new faculty hires are not in the current allocation model. What are the fixed costs to run the college without FTES. Build a fixed cost analysis and a robust enrollment plan. Yielding FTES over time. Develop a fixed cost comparison between SBVC and CHC to show that a greater portion of our FTES goes to fixed costs and is significantly adding to our deficit.	Draft a fixed cost analysis to show why we have a structural deficit. Build a bare bones staffing plan structure to operate a college. Show the relationship of comparisons of the cost of grounds, maint, utilities, etc. Special budget meeting for the Committee work on ongoing fixed cost analysis to be prepared to take to district committee.
New Business		

Next Meeting: Review Student Success Funding Guidelines		
Closing Next Meeting: 5/2/17 @ 1:00-2:30pm, in CCR 247		