

# Crafton Hills College Budget Committee Agenda

**Date: February 21, 2017**  
**Time: 1:00 p.m. – 2:30 p.m.**  
**Location: CCR 247**

**Members (Absent\*):**

Mike Strong (Chair)  
 Rebecca Warren-Marlatt\*  
 Kathy Bakhit\*  
 Tina Marie Gimple

Stephen Ramirez  
 Daniel Sullivan  
 Scott Rippy\*  
 Kathy Crow

Ginger Sutphin\*  
 Dylan Tucker (student)  
 Kirsten Colvey

TOPIC	DISCUSSION	FURTHER ACTION
<p>Review State Allocations</p>	<p>An aside: FTES Target recommendations hiring three more faculty to meet Faculty Obligation Number (Fon). 5029 ftes enrollment goal for 16-17. Projections are based on last year's ftes and how many we can generate in conjunction with fill rate increase. Workforce readiness is a non-credit program to prepare students for the work force. We have an unmet need and we want to meet that need and collect ftes for enhanced non-credit. We want to start this summer to add to this year's number (ftes).          Steve: we do not have enough student input into desired classes or needed classes. Degree audit would disclose the needed classes and Counseling is implementing software that will uncover what students needs are. So that we can increase ftes. We should offer more classes online that suit the online environment and pedagogy. 525 hrs =1FTES. A student is here 15 hours per week x 35 weeks a year = 525. # of students, x number of units, x the number of weeks = ftes generated. We are trying to meet student need and generate ftes. Census is 20% into the semester, whether 5 weeks, 8 weeks or 18.          Budget every January the Gov. gives his budget projections. Jose Torres released the district's Business &amp; Fiscal Services update. 1.34% growth funding. 1.5 for our district. Cola at 1.48%. SSSP/Equity projected to increase slightly. No one-time funding. Decrease (76%) in Block Grant funding. Prop 39 increase by 39%. No increase in Tuition fees. Slight increase in base augmentation .38%.</p>	

<p>17-18 FTES Target Recommendations</p>	<p>Target 5180 ftes, generating 4653. Crafton is operating in a deficit. Should this committee recommend looking at how to increase fill rates? Non-credit is a pilot program to continue it will need review for objectives, learning outcomes etc., evaluated by faculty senate. If Senate approves it will generate 1.5 million revenue and build a non-credit program proper. Kirsten: We need to use data to drive decisions for ftes allocation. Look at student need and align offerings. Maybe an evening program would be viable again. Alignment of courses with need. Steve: Offer more online courses. Students are working part-time jobs, really early or really late. Mike: Efficiency needs to increase from 70% =2.45 at 80% or 75%. The least risky would be a target of 5112. Dylan suggested we move rental books from the library to the tutoring center or to stem to generate additional ftes.</p>	
<p>Making informed budget recommendations:</p> <ol style="list-style-type: none"> <li>1) Resource Driver: EMP Priorities</li> <li>2) Resources: Review funding sources and make recommendations to Crafton Council</li> <li>3) Needs: Resource needs of the campus <ol style="list-style-type: none"> <li>a. PPR</li> <li>b. Facilities</li> <li>c. Instruction</li> <li>d. Support positions</li> </ol> </li> <li>4) Contingency Plan <ol style="list-style-type: none"> <li>a. What to cut if we don't meet our FTES or if there are state budget cuts?</li> </ol> </li> </ol>	<p>Homework on Strategic Directions. Plan overview and how it is driving budget allocation.</p>	
<p>New Business</p>		
<p>Next Meeting: Review Student Success Funding Guidelines</p>		

Closing

Next Meeting: 3/21/17 @ 1:00-2:30pm, in  
CCR 247