

Crafton Hills College Budget Committee Minutes

Date: January 21, 2014
Time: 1:00 p.m. – 2:30 p.m.
Location: LRC 226

Members (Absent*):

Mike Strong (Chair)
Rebecca Warren-Marlatt
Ruby Zuniga
Bryan Reece

*Denise Allen
Kathy Gibson
Bob O'Toole (Co-Chair)
*Scott Rippy

*Ben Mudgett
Chris Robles (student)
*Kathy Crow
Kirsten Colvey
Karen Childers

TOPIC	DISCUSSION	FURTHER ACTION
Review and approve minutes from last meeting.	Approved by concensus	
College Brain Trust study update	Waiting for final copy at the end of the month.	Schedule meeting to discuss findings. Tentatively set for the 1 st Tuesday in February assuming we receive the final CBT report by then. CBT will hold a combined meeting to present report and answer questions.

<p>CHC/District Budget update</p> <ul style="list-style-type: none">• District Allocation Review (Jose Torres, SBCCD Director, Fiscal Services)• Review Allocation Model	<p>Jose Torres, SBCCD Director of Fiscal Services, presented on the state funding model and the District Allocation Model. Components of the presentation included Exhibit C and how it is used to show revenues the district has received. Also, how Exhibit C is used to estimate state revenues for forecasting next year's funding. This includes projecting funded FTES and the funded rate per FTES. Jose reported that he anticipates the state will fund the growth in FTES from FY 2012-13. This should be reconciled in Feb. after we receive the reconciliation from the state. Thus, the allocation will adjust from prior year. Jose explained "medium" and "small" college and how that impacts base funding. The bigger the whole FTES generated by the district, the more money the district will receive—assuming the state continues to fund access (growth).</p> <p>COLA, where is it? Marginal funding is increased by the percentage and med and sml colleges are adjusted accordingly.</p> <p>Growth funding: Brian, base FTES is divided 70/30 the sabbatical funding is not divided by 70/30, growth funding should be discussed outside of the budget allocation model. Mike, growth funding is being funded out of reserves at direct cost, \$1000/FTES, to grow. We suggest the District allocate funding to adjust to actual growth of individual colleges. It was stated that Tim is tracking FTES closely so there may be reallocation adjustments from district. Jose reported that the governor is not going to pursue prop 30 extension. Mike announced that LAO thought that the governor's proposal of 3% growth was high. Jose is recommending additional 3% ongoing growth. Brian suggests that we may not be able to attain 3% growth and maintain service without additional funding or at the current level of funding.</p> <p>Link to Jose Torres' presentation: http://prezi.com/spm1txzgd21i/?utm_campaign=share&utm_medium=copy&rc=ex0share</p>	<p>District strategic planning needs to decide how to grow the district.</p>
---	---	--

State Budget Update <ul style="list-style-type: none">• Report from ACBO Conference	Notes incorporated above.	
Next Meeting: CBT, PPR Funded List, Review Budget Growth Plan and Budgetary Impacts		
Announcements and Closing Next Meeting: 2/18/14 @ 1:00-2:30pm	CBT report will be distributed soon.	Adjourned 2:25 p.m.

Future Discussion Items:	Notes:
1. Budget Basics <ul style="list-style-type: none"> • SBCCD Allocation Model • 2012-13 Final Budget • PPR Prioritized Objectives • Resources: BAM, SBCCD Final Budget 	Review annually with new Budget Committee members. Priorities for the committee are: Resource Allocation Model Board Imperatives and EMP alignment PPR LIST
2. Statewide budget update	Standing Agenda item?
3. Review PPR resource requests and funding priorities – annual report to Crafton Council	
4. Review of budget district budget related processes & make recommendations	
5. Review of budget district budget related processes & make recommendations	
6. Develop a flowchart for information on reporting budget – KISS	
7. Review and examine the Resource Allocation Model	Current budget model does not address costs outside of the campus' control.
8. Develop a “Budget Snopes” to respond to budget related rumors.	
9. Review revenue streams—what are other colleges doing? Which ones can CHC use?	
10. Discussion and training on how excess funds are utilized	
11. Campus-wide budget awareness training—Ideas for discussion: How saving on supplies can help fund items on the PPR list.	
	The committee may wish to add succession planning to this list.