

Crafton Hills College

Budget Committee

Minutes

Date: October 1, 2013
 Time: 1:00 p.m. – 2:00 p.m.
 Location: LRC 226

Members (Absent*):

Mike Strong (Chair)	Denise Allen-Hoyt	Ben Mudgett
Rebecca Warren-Marlatt	Kathy Crow	Ruby Zuniga
Kirsten Colvey	Kathy Gibson	Chris Robles
Bryan Reece	Bob O'Toole	
	Scott Rippy	

TOPIC	DISCUSSION	FURTHER ACTION
Review and approve minutes from last meeting.	Corrections were made to Allen-Hoyt's last name. Reece, Colvey, Robles to be added to the current agenda and minutes.	Approved with corrections.
Review Revised Charge and Membership	Mike distributed the revisions to the charge and membership. The committee approved by consensus.	Forwarded to Crafton Council for review.

CHC/District Budget update
Review Allocation Model

The group reviewed the SBCCD Allocation Model. The purpose is to develop a shared understanding to allow adequate and guidance from the committee. Mike described the history of the model, which arose as a result of an ACCJC recommendation in 2009 that the district provide a clearly articulated method for dividing fiscal resources, publish it, and adhere to it.

The 70/30 split between SBVC and CHC was based on enrollments.

During Budget Development in spring, 2013, the Chancellor decided to use a 69.2/30.8 split. However, the additional funds did not reach the campus, partially because of objections from SBVC. The current interim chancellor of Fiscal Services has expressed a concern that changing the allocation model might constitute a red flag for ACCJC, because the district might appear not to have followed the process.

At present the District recommends a third party evaluator look closely at CHC's budget and expenditures to make a determination whether funds are being spent appropriately and whether the 70/30 split is adequate. The committee agreed by consensus to draft a recommendation to Crafton Council that the California Brain Trust examine the budgets of all campus entities to develop a broader understanding of resource allocation, need, and utilization with the district.

Mike will share a sample report of the company's evaluation of LA Valley College. The Crafton Council will not meet before the next board meeting, but it may agree to hold a virtual meeting regarding this recommendation.

Mike to draft a recommendation to the Crafton Council.

Announcements and Closing Next Meeting: 10/15/13 @ 1:00-2:30pm	Adjournment	

Future Discussion Items:	Notes:
1. Budget Basics <ul style="list-style-type: none"> • SBCCD Allocation Model • 2012-13 Final Budget • PPR Prioritized Objectives • Resources: BAM, SBCCD Final Budget 	Review annually with new Budget Committee members. Priorities for the committee are: Resource Allocation Model Board Imperatives and EMP alignment PPR LIST
2. Statewide budget update	Standing Agenda item?
3. Review PPR resource requests and funding priorities – annual report to Crafton Council	
4. Review of budget district budget related processes & make recommendations	
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6. Develop a flowchart for information on reporting budget – KISS	
7. Review and examine the Resource Allocation Model	Current budget model does not address costs outside of the campus' control.
8. Develop a “Budget Snopes” to respond to budget related rumors.	
9. Review revenue streams—what are other colleges doing? Which ones can CHC use?	
10. Discussion and training on how excess funds are utilized	
11. Campus-wide budget awareness training—Ideas for discussion: How saving on supplies can help fund items on the PPR list.	
	The committee may wish to add succession planning to this list.