

Crafton Hills College Budget Committee Minutes

Date: April 16, 2013
Time: 1:00 p.m. – 2:30 p.m.
Location: LRC 135 (Conference Room)

Members (Absent*):

Mike Strong (Chair)
Rebecca Warren-Marlatt
Karen Childers
*Stacey Fullwiler

Denise Allen
Kathy Gibson
Bob O'Toole
Dan Sullivan

Ben Mudgett
*Ian Waldron (Student)
Kathy Crow

TOPIC	DISCUSSION	FURTHER ACTION
Review and approve minutes from last meeting.	Minutes for 2/19/2013 were approved by consensus	
Review the budget allocation model and components to be addressed. <ul style="list-style-type: none"> • Report on District Budget Committee discussion on 70-30 allocation to campuses • Evaluation of the model <ul style="list-style-type: none"> • Identified inequities in the 70-30 split • CHC's growth proposal • Thoughts and recommendations to function within the allocation 	<ul style="list-style-type: none"> • The committee discussed the following points regarding the 70-30 allocation and the current discussions in the District Budget Committee: <ul style="list-style-type: none"> • Demographic of student population • Board directive is to develop 2 comprehensive colleges. • List CHC's fixed costs • Bldg SF • The state funds the district based upon FTES. • The budget committee discussed reviewing the allocation model based upon fixed costs and variable costs. • The committee discussed the following items for consideration: <ul style="list-style-type: none"> • What was promised to the voters in the bond language (both Measure P and M) • Identify fixed cost and draft a report • Identify information on student demographics • Why has CHC been in the red since the inception of the allocation model. 	Mike and Bob will draft a fix cost report and bring to next meeting
State Budget Update	No discussion	
CHC Long Range Financial Plan – Review Sample	No discussion	

Announcements and Closing Next Meeting: 5/21/13 @ 1:00-2:30pm		

Future Discussion Items:	Notes:
1. Budget Basics <ul style="list-style-type: none"> • SBCCD Allocation Model • 2012-13 Final Budget • PPR Prioritized Objectives • Resources: BAM, SBCCD Final Budget 	Review annually with new Budget Committee members.
2. Statewide budget update	Standing Agenda item?
3. Review PPR resource requests and funding priorities – annual report to Crafton Council	
4. Review of budget district budget related processes & make recommendations	
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6. Develop a flowchart for information on reporting budget – KISS	
7. Review and examine the Resource Allocation Model	Current budget model does not address costs outside of the campus' control.
8. Develop a “Budget Snopes” to respond to budget related rumors.	
9. Review revenue streams—what are other colleges doing? Which ones can CHC use?	
10. Discussion and training on how excess funds are utilized	
11. Campus-wide budget awareness training—Ideas for discussion: How saving on supplies can help fund items on the PPR list.	
