

CLASSIFIED SENATE MINUTES

DATE: 04/14/2017
TIME: 2:00-3:30 P.M.
LOCATION: CCR-233

EXECUTIVE BOARD: Benjamin Gamboa, Michelle Tinoco, ~~Brandice Mello~~, Steve Rush, Laura Oliver
SENATORS: Herberth Jaco, ~~Jason Lee~~, ~~Monique Marrujo~~, ~~Mary Bender~~, ~~Mike Bedoya~~
MEMBERS: All permanent classified staff members are voting members of the Classified Senate
GUESTS: Adreana Anderson (Student Senate Representative), Breanna Andrews

CLASSIFIED SENATE CODE OF ETHICS:
 The Crafton Hills College Classified Senate and its individual members, while conducting Senate business, will be consistent with democratic principles and will adhere to the following:

- Base all decisions on all available facts.
- Uphold the majority decision of the Senate.
- Work to develop a governance system that is inclusive of all members of the campus community.
- Support a campus environment that values the diversity of our campus population.
- Recognize that unwelcome attention toward any member of the campus community is not permissible and will not be condoned.
- Maintain integrity in all aspects of service.
- Advocate the prudent and responsible expenditure of public funds.
- Vote with honest convictions despite unwarranted influences.

CLASSIFIED NINE-PLUS-ONE:

- Curriculum systems integrations and implementation;
- Degree and certificate requirements;
- Educational program development;
- Standards or policies regarding student services, support, and success;
- College governance structures, as related to classified roles;
- Classified roles and involvement in accreditation processes;
- Policies for classified professional development activities;
- Processes for program review and annual planning;
- Processes for institutional planning and budget development;
- Any other district and college policy, procedure, or related matters that will have a significant effect on Classified Staff.

TOPIC	DISCUSSION	FURTHER ACTION
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Call Meeting To Order – 2:00 p.m.	Called to order at 2:11 p.m.	
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REPORTS TO THE SENATE

<p>Campus Community Reports: (1st monthly meeting, 5 min. each)</p> <ol style="list-style-type: none"> 1. Administration 2. CSEA 3. Academic Senate 4. Student Senate 	<ol style="list-style-type: none"> 4. Student Senate attending General Assembly and busy planning Commencement 	
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<p>Senate Reports:</p> <ol style="list-style-type: none"> 1. President <ol style="list-style-type: none"> a. Classified 9+1 Action at Academic Senate 2. Treasurer 3. Committees <ol style="list-style-type: none"> a. Senate Ad Hoc b. Shared Governance 	<ol style="list-style-type: none"> 1. Academic Senate voted not to support. Go to Student Senate next. 2. No update 3. CPW: Many no shows at some sessions; will evaluate AE: Taking sympathetic approach for many applications SEE: II funding requests; developing integrated plan DA: Adopted constitutional membership change H&W: JPA changing from ABC to Blue Shield D&I: discussing how to be inclusive of all perspectives IEAOC: Midterm report due in October. Discussing SLO disaggregation. 	<ol style="list-style-type: none"> 1. Ben will send letter to Adreana, Michelle, and Steve to present to Student Senate
ITEMS FOR ACTION		
<p>Approval of Minutes:</p> <ol style="list-style-type: none"> 1. 03/24/2017 	<p>MSC to approve: Steven Rush/Michelle Tinoco</p>	
<p>Old Business:</p> <ol style="list-style-type: none"> 1. Classified Professionals Week Expenses 2. KVCR Spectrum Auction Proceeds Resolution 	<ol style="list-style-type: none"> 1. MSC to approve expenses up to \$100 for CPW kick-off event: Michelle Tinoco/Steven Rush 2. Amendments made 	<ol style="list-style-type: none"> 2. Second reading scheduled for April 28
<p>New Business:</p> <ol style="list-style-type: none"> 1. Classified Senate Logo 2. Diversity and Inclusion Plan & Comments 3. Policies and Procedures requiring input: <ol style="list-style-type: none"> a. BP/AP 3280 Grants b. BP/AP 3310 Records Retention and Destruction c. BP/AP 3420 Equal Employment Opportunity d. BP/AP 3560 Alcoholic Beverages e. AP 3715 Intellectual Property f. AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies g. BP 5050 Student Success and Support Program 	<ol style="list-style-type: none"> 1. Discussed senate logo options. Feedback provided to ad hoc committee. 2. Breanna Andrews presented the D&I plan and invited feedback from classified staff. 3. Changes to policies and procedures were presented and feedback is invited. 	<ol style="list-style-type: none"> 1. Ad hoc committee will take feedback to graphics department for modifications to the draft logo. 2. Input on the D&I plan should be made in the comments document and sent to Ben by April 21. 3. Input on changes to policies and procedures should be sent to Ben by April 28.
<p>Public Comment</p>	<p>None</p>	
ITEMS FOR INFORMATION		

Future Agenda Items: <ol style="list-style-type: none"> 1. Resource25 Implementation 2. Classified Senate Logo, 4/14 3. ACCJC Midterm Report, 4/28 4. Chancellor’s Spring Report, B. Baron, 5/12 	None	None
Announcements: <ol style="list-style-type: none"> 1. California Community Colleges Strategic Vision Virtual Town Hall, 5/31 	None	<ol style="list-style-type: none"> 1. Submit thoughts for the town hall here: https://foundationccc.org/Strategic-Vision-2017
Adjourn – 3:30 p.m. Next meeting: Apr. 28, CCR-233, 2 p.m.	Adjourned at 3:44 p.m.	

MISSION STATEMENT: To advance the educational, career, and personal success of our diverse campus community through engagement and learning.

VISION STATEMENT: Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

VALUES: Academic excellence, inclusiveness, creativity, and the advancement of each individual.