

Crafton Hills College

Academic Senate Minutes

Date: Oct 18th, 2017 (3:00pm-5:00pm)
Next Meeting: Nov 1st 2017
Time:3:00 – 5:00p.m.
Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Members – Roll Call by Sign in

<u>SINS(11) (-7)</u>	<u>Math, Eng, Art & Instr. Suprt (9)</u>	<u>Career Ed & Hmn Dvlpmnt(6)</u>	<u>Student Services(6)</u>
Denise Allen Jeff Cervantez Richard Hughes Julie McKee	Brandi Bailes Tom Bryant Catherine Hendrickson Mark McConnell Snezana Petrovic Patricia Menchaca Patty Quach Sherri Wilson Susana DeLaPena	Reynaldo Bell TL Brink Jim Holbrook Meridyth McLaren Thomas Serrano Gary Williams <u>Senators at Large(+7)</u> Jonathan Anderson Laurie Green Mariana Moreno	Debbie Bogh James Grabow Kashaunda Harris Robert McAtee Violetta Vasquez <u>Part-Time Reps</u> Vonnie Bastedo Judy Cannon Tina Gimple

Guests: Richard Galope, Rebecca Warren Marlatt, Michelle Riggs, Mike Strong, Ginger Suptin, Callie Binks, Chuck Christie, Michael Gordon,
 In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	AS President Mark McConnell called the meeting to order at 3:04 pm.	
Statements from the public (5 mins)	None	
Administrative Report (5 mins)	Rebecca Reported – Senior Day on Friday. 1000 students RSVP'd. Looking into addressing STEM program issue. Mike Strong Reported – will hire an additional custodian. Have increased instructional space by 24%, restrooms by 50%. Looking at the recommendations in Brain Trust report to take forward to the district. Request from Mark to Rebecca and Mike to remind the district if we want to grow they have to give us the seeds and soil.	

	Brought up a reminder about making sure the HS Seniors have a guide/leader for the entire time they are on campus.	
CTA Report (2nd mtg) (5 min) McLaren	Luncheon today. Meeting for negotiations researchers on Friday at 10 – Union office.	
Classified Senate Report (1 st mtg) (5 mins)		
Student Senate Report (1 st mtg) Georgina Nunez (5 mins)		
Treasurer's Report (1st mtg) (1 min)		
Senate Business		
Approval of 10.4.17 minutes and voting record	Motion: to approve the minutes and voting record from 10.4.17 (Allen, Bastedo, MSC 2 abstentions, Williams, Hughes)	
AS President's Report (10 min)	<p>Mark reported:</p> <ul style="list-style-type: none"> A. Board meeting – on the agenda to take away sabbaticals. Reason was financial, but budge listed no financial impact. Was pulled, but we have now missed the deadline to apply. Union will create an MOU if needed to allow faculty to apply for next year. B. Received info that AS Presidents can speak on any items they feel are important to communicate to the board during their assigned report time. C. Have been assigning people to do evaluations for district management. List contained recommendations of evaluators. Want to assign people who are familiar with the district people/positions. D. Public comment, at board meeting, addressed the issue with Crafton being in the hole while the district has a \$32 M surplus. E. Had to remind the district students are not just dollar signs. We need to make decisions based on what is best for students. F. The CHC AS president has invited board members to come to the CHC– sit in classes, visit the campus during a typical day (not just on special occasions). Ann Veracel is going to come in the morning. Let Mark know if you have a class suggestion. 	Moition; to approve Evan Sternard's resignation (Bogh, Greybow). MSC
AS Committee Reports 1st meeting of the month (3 min) <ul style="list-style-type: none"> A. District Assembly (TL) B. Chairs (Sherri) C. Honors Steering (Judy) D. Noncredit (Denise) 2 nd meeting of the month: (5 min) <ul style="list-style-type: none"> E. Curriculum (Brandi.) F. Basic Skills (Patricia) G. Educational Policy (Rich) 	<ul style="list-style-type: none"> E. Nothing to report. F. Basic skills – reviewing SSSP plan and pathways. G. Did not have quorum, but continue to look at Independent study grading. H. Recommendation for class caps for online courses. Have requested a cost savings report from Mike. Recommendation to have the chairs looks at courses and establish a course cap based on the needs of the discipline. There is a separate entry for 	Motion: to task department chairs with looking at online course caps for their disciplines (Wilson, McKee, MSC)

<p>H. Educational Technology (Denise) Other Reports SSEEM (as needed) EPI (Robert)</p>	<p>online class cap on Curricunet in the DE course addendum. Recommend to send this to chairs for consideration.</p>	
Old Business		
<p>MCHS (Meridyth) (10 mins)</p>	<p>Meridyth reported on the MCHS viability study. She covered the pros and cons of a MCHS program at CHC. She stated that MCHS would support the mission of CHC. Research shows that MCHS are more likely to finish HS and continue on to college with a higher level of success.</p>	<p>Motion made by Sheri Wilson to approve the MCHS viability report and forward to CC with the understanding that collegial consultation will be integral to the development, design and implementation of a MCHS program. 2nd by Jeff Cervantes.</p>
<p>Resolution on STEM</p>	<p>3rd reading Discussion: is there a need to keep repeated STEM statements? As per comments submitted by R. Hogrefe. Yes, identifies the specific program. Are wanting to get the program restarted. Who is in charge of the program? Still working on developing a clear definition of what a program is. There are several other service programs on campus with a specific student focus.</p>	<p>Motion: to approve 2 suggested amendments (Allen, Bogh, MSC) Motion: to approve the resolution with amendments (Hendrickson De la Pena, MSC 3 abstentions: Quach, Bastedo, Hughes)</p>
<p>Pathways Grant (Keith) (5 mins)</p>	<p>Don't have the document yet. Will have questions we can answer. Deadline has been extended.</p>	
<p>Scheduling blocks Fall 2018 (Wilson) (10 min)</p>	<p>Evening class schedule – change in block schedule from the decoupling of college hour. Chairs need to schedule for Fall 18 – need to know the blocks. Departments can still schedule around a college hour if they choose. Have the student weighed in on this proposal? Yes. Will revisit Fall 18.</p>	<p>Motion: to follow the suggested schedule for 18-19 school year. (Allen, Hendrickson, MSC 1 nay-Bryant)</p>
New Business		
<p>EDCT Reorganization (Galope) (15 mins)</p>	<p>Richard Galope presented. Provided background about how we got to this reorg. Some of the areas on the chart are academic & professional matters and must go through the</p>	<p>Motion: to not support the document as is (Bogh, Harris,</p>

	<p>senate. We were not consulted about any of this. The chart is lacking in any collegial conversation. A very top down process.</p> <p>Need to make clear that the document as it currently is does not reflect how the decision making process works at Crafton.</p> <p>Are you asking for direction on this document? Yes. Do not support as is.</p> <p>If the district wants to support the college, we need more boots on the ground, meaning more FT faculty not more administrators.</p> <p>Richard would like suggestions for how to run these district programs that are lacking funding.</p> <p>Suggestion to meet with the AS Presidents.</p>	MSC 1 abstention Brink, Bryant)
ETC Recommendation on online course caps (5 min)	Recommendation is to forward to chairs for review and input and recommendations – discussed earlier.	
University of Laverne (Bakhit) (5 min)	<p>Rebecca Warren Marlatt introduced the University of LaVerne reps.</p> <p>? will the cost be higher than a CSU or a UC? Yes- it, but still cheaper than the on campus programs and/or going away to college, plus students can save time by taking away some classes while still working on their two year degree. Do have scholarships available as well.</p>	Motion: to support the university of LaVerne coming to campus (Allen, Gimple, MSC).
Other Business		
Announcements	Art Show closing tomorrow. Friday and Saturday – Show - Doubt	
Adjourn	Meeting adjourned at 5pm	
Future Business		
Future Agenda Items	<p>Calendar (16 week and Thanksgiving)</p> <p>Discussion about and prioritization of committees</p> <p>Amazon (proposal) (October 18)</p> <p>Finals Schedule (future agenda)</p> <p>PPR Web Tool updates</p> <p>Program Viability (summer revise)</p> <p>Definition of a Program</p> <p>Full time Faculty Prioritization (fall)</p> <p>Common Assessment Initiative (fall)</p> <p>CAP (Calif Acceleration Project)</p> <p>Multiple Measures Project Update (fall)</p> <p>PPR Process</p> <p>Puente Proposal (Susana)</p> <p>Registration and Web Advisor</p> <p>EPI Update</p> <p>International Baccalaureate (Debbie B)</p> <p>AS Bylaws revision (standing committee, resolution writing)</p> <p>Chairs (definition re: negotiations)</p>	
BPs	APs	
4101-Independent Study 4102-Career and Technical Programs 4103-Work Experience	4101-Independent Study 4102-Career and Technical Programs 4103-Work Experience	

<p>4110-Honary Degrees</p> <p>4240-Academic Renewal</p> <p>5020-Nonresident Tuition</p> <p>5040-Student Records, Directory Information, and Privacy</p> <p>5050-Student Success and Support Program</p> <p>5075-Course Adds, Drops, and Withdrawals</p> <p>5150-Extended Opportunity Programs and Services</p>	<p>4110-Honoray Degrees</p> <p>4227-Repeatable Courses</p> <p>4228-Course Repetition – Significant Lapse of Time</p> <p>4229-Course Repetition – Variable Units</p> <p>4240-Academic Renewal</p> <p>5020-Nonresident Tuition</p> <p>5040-Student Records, Directory Information, and Privacy</p> <p>5045-Student Records - Challenging Content and Access Log</p> <p>5050-Student Success and Support Program</p> <p>5075-Course Adds, Drops, and Withdrawals</p> <p>5150-Extended Opportunity Programs and Services</p>