

**Academic Senate  
December 2, 2009  
Approved Minutes**

Academic Senate President Scott Rippy called the meeting to order at 3:03 pm.

**Members Present:** Daniel Bahner, Debbie Bogh, T.L. Brink, Tom Bryant, Jodi Hanley, Steve Hellerman, Catherine Hendrickson, Jim Holbrook, Denise Hoyt, JoAnn Jones, Liz Langenfeld, Damaris Matthews, Jessica McCambly, Meridyth McLaren, Bob O'Toole, Catherine Pace-Pequeno, Mario Perez, Snezana Petrovic, Scott Rippy, Frances White, Sherri Wilson

**Members Absent:** Robert Brown, Ken Bryson, Gary Williams

**Guests Present:** Kris Aquistapace, Jane Beitscher, Kim McCormick, Marina Serna, Rebecca Warren-Marlatt

**I. Welcome**

**II. Approval of Minutes**

A. November 4, 2009

**Motion:** To approve with corrections (Perez, Langenfeld, MSC)

**III. President's Report**

Presented by Cheryl Marshall – gave overview of class cuts.

- A. The college has been told to stay within the budget, not focus on growth. In the past one time monies have been used to cover overages with adjunct and overload. There is no one time money this year.
- B. Numbers: F08 631 FTEs, F09 600, S09 635, S10 560 Students of closed sections are being notified. Question about whether students are receiving instructions about dealing with the closure. Yes, it is recommended s/he contact counseling, instructors of other courses.  
We are still not within budget – possibly looking at 10-15 more sections being cut for spring. Faculty appreciated the request for division and departmental input and participation. Also appreciated the monetary breakdown for classes.
- C. We have \$4 million more in reserves this year than we had last. We will have to spend some of that this year. The Board and the District will have to decide where that money will be spent.
- D. Summer – important to offer something. Can't pay for an early session, but we can do a late session. This will affect the number of sections for fall. Need to be thinking about the year schedule so we can project which and how many classes we will offer in Fall 10 and Spring 11. Cheryl will also try to put together cost predictions again. Summer will be day classes only.
- E. Questions: How much of this information will be in the new EIS system? No payroll. Can we have the new researcher incorporate some of this information? Possibly – but currently has to be done by hand. New researcher is planned to start in January. What effect is the early library closure next semester having on the classes scheduled to be taught there? Many of the cut sections were telecourses. Does this mean those courses are done? They were going to be sunsetted anyway – but there

were also issues with fill and retention rates. Comment that e-mail that was sent out to students did generate response – having the reason for the cut on the list was a very good addition especially to help appease students.

#### **IV. Treasurer's Report**

The current balance stands at \$3743.00

#### **V. Other Reports**

##### **A. Classified Senate Report**

None

##### **B. Student Senate Report**

Marina is taking over the student rep position due to the resignation of the previous rep. AS is currently working with Invisible Children – an agency that addresses the use of children as soldiers in Uganda. Involved in a project called Schools for Schools – Crafton will be fundraising to help build a school in Uganda. Fundraising opportunity Dec 3<sup>rd</sup> at Shakey's in Redlands. Flyer required to get the donation. Need to get a flyer here because AS members can not give flyers out on the Shakey's premises.

#### **VI. Academic Senate President's Report**

A. EMPC – have taken objectives, suggestions for objective and action plans from all of the various groups and compiled them. The committee is referencing the input as they create their objectives.

B. Crafton Council – last meeting was cancelled. In process of receiving training on collegial leadership. Are the EMPC and Crafton Council looking at long range planning of facilities and growth? Not specifically – but those issues may be incorporated into the objectives.

There is an FTE goal associated with supporting the new building?

C. Chancellor's Evaluation – committee has finished their work, forwarded evaluation to the board. Chancellor had until Nov. 30 to respond. Will be discussed by board in a closed session on Dec. 10<sup>th</sup>.

D. The Exec Committee compiled a point system for committees. Came from a desire to address the issue that a few faculty are doing all of the committee work. This form is designed to start the conversation.

*Discussion:* What is the purpose of the points? What is the minimum? This is what we will need to decide. Goal is to distribute the load – give faculty a load goal and keep them from becoming overwhelmed by committees.

#### **VII. Old Business**

##### **A. Type of Representation for this Senate**

Discussion was tabled until today. Scott distributed a list of senate members by division. The way this is set up lends itself to a block representation.

Options: 1. change bylaws to "representative sample"

2. create better communication strategies – regular division meetings – a senator represents everyone in the division.

3. We could assign faculty to a specific senator.

Do we have another choice?

Why do we have it this way? There were multiple reasons it was created. Unless we are going to go back to the old way, we need to deal with what we have.

Unofficial show of hands – faculty support Option 1. Still need to communicate with other faculty. Need to get a feeling for opinions other than our own.

Maybe include "faculty" under the Public Announcement section.

## VIII. New Business

### A. Senate membership

Would appreciate some recommendations from divisions that still have seats available.

Catherine PQ – will be leaving soon – need to replace the VP position on Senate. We will need to form an elections committee. Past president will oversee the election. New VP will finish the term.

### B. Declaration of Appreciation

A desire from some faculty to publicly recognize the contribution Cheryl Marshall has made to this college. She has taken on an overwhelming amount of work and works diligently to make conscientious decisions

**Motion:** To offer a public declaration of appreciation to Cheryl Marshall for her passionate and supportive work for the college (Wilson, Jones, 10 yes, 7 nos MSC)

*Discussion:* How can we just pick one? We have 3 new instructional Deans should we not recognize their hard work? Divisions could recognize their Dean. But Cheryl works for all of us. We aren't doing a good job of showing appreciation to Admin or Faculty.

Specifics of the declaration will be determined later.

**Motion:** To table the discussion of what we will do to a future meeting (Hellerman, McCambly)

### C. Faculty Service point system

*Discussion:* How to make participating in committees fair and responsible? Won't ever be fair. Issues with the terms. What is the penalty for 0 points? Not inclusive enough of the committees. Doesn't include committees outside of the college or district. Issue with faculty who teach during the hours when many committees meet. Faculty on committees by position – may receive compensation or release time. How many points are we going to be required?

Faculty advisor to clubs not included on list.

Doesn't recognize many of the other things faculty do.

So what do we do about sharing the load?

May be extra responsibilities that go with committees that we don't know about.

This is how it is in any organization. Complaining about the people who don't work is one of the perks of doing the work.

The list is insulting.

Is this where we want to put our energies? This will not advance the causes of our college. Do we want people who don't want to participate on committees?

What do we do about people who don't actually attend the meetings?

Should also grant points for: being on hiring committees, evaluation committees, outreach, and being a faculty advisor.

**Motion:** To table this issue indefinitely (Brink, White, MSC 1 no)

*Discussion* – need to address ways to get more faculty involved.

### D. Message to the Board

Going to the board on the 10<sup>th</sup>. Scott wants to take a message about how this campus feels about keeping KVCR and cutting hundreds of classes. Needs the sense of the senate to report

Suggestion to sell KVCR

Fiscal mismanagement – not a new issue for the district.

Why do we not honor the spring budget we created. A budget workshop in January is a little late. Still providing snacks and refreshments at board meetings. Bigger

issues with situational awareness, operational awareness. KVCR is an example but it is not the only issue of mismanagement.  
Need to get the message that we are an institute that should be serving students, not providing public entertainment.  
The district gets more money than Crafton. They spend money generated by our FTEs.  
KVCR should be self supporting – on the board directives, KVCR not in there.  
Does Scott want faculty at the Board meeting? Maybe not at this point? If it comes to a resolution then yes, but not necessary now.

**IX. Committee Reports**

Held for future meeting due to time.

- A. Curriculum
- B. Student Interests
- C. Personnel Interests
- D. Educational Technology
- E. Honors Steering
- F. District Assembly

**X. CCA Report**

None

**XI. Announcement**

None

**XII. Statements from the Public**

None

**XIII. Adjournment**

Meeting was adjourned at 4:49 pm.

Respectfully submitted,

Meridyth S. McLaren