

**Academic Senate  
August 19, 2009  
Approved Minutes**

Academic Senate President Scott Rippey called the meeting order at 3:04 pm.

**Members Present:** Daniel Bahner, Jane Beitscher, Debbie Bogh, T.L. Brink, Robert Brown, Tom Bryant, Ken Bryson, Jodi Hanley, Steve Hellerman, Catherine Hendrickson, Jim Holbrook, Denise Hoyt, JoAnn Jones, Liz Langenfeld, Damaris Matthews, Meridyth McLaren, Bob O'Toole, Catherine Pace-Pequeno, Mario Perez, Scott Rippey, Frances White, Gary Williams, Sherri Wilson

**Members Absent:** Ryan Bartlett, Jessica McCambly, Snezana Petrovic, Diane Pfahler

**Guests:** Gloria Harrison, Kim McCormick, Karen Peterson, Rebecca Warren-Marlatt (VP Student Services)

**I. Administrative Report**

President Harrison reported on the enrollment.

- A. In addition to the number of FTEs that we served without pay the State has reduced our obligation amount by approximately 2 million.
- B. Stimulus money is most likely going to be less than originally anticipated. There will be no restoration – money that was cut will be given back based on growth – for us it is 1%. Don't know what the budget will look like. Still waiting on info about the Federal Stimulus money. This is one time money. We will use any stimulus money to support personnel. We are using nonreplaced position monies to support personnel at this point – especially with classified. Board may choose to use some reserves but this simply delays the decisions since it would only be one time monies.
- C. Our board does not want to do layoffs so this means even more cuts in the budget. Currently looking at other ways to reduce spending. Not replacing positions, such as Marketing position.
- D. Our current enrollment – the District is 1000 FTEs above where we were last year at this time. We should be about 400 over our target rather than 1000. This means we will need to cut sections. Valley is significantly over their target. This means we will have to be very careful when scheduling for spring.
- E. Some indication that we will be cutting summer. This will take time to recover from, but other campuses will be doing similar things.
- F. We need to have the conversation of Whom shall we serve?

There may be students who are willing to donate their used books to other students. Do we have any mechanisms for doing this? Not really at this time. Certainly can refer students to other textbook resources.

Suggestion that we can control numbers by reducing the caps in classes – would allow us to continue to offer a wide variety of classes.

Despite cuts our WSCH is still important.

Gloria is available for questions or suggestions.

## II. Approval of Minutes

- A. April 15, 2009 – will approve next time.

## III. Treasurer's Report

The balance stands at \$3202.05. To date no 4.0 students have come to claim their scholarship from last year.

**Motion:** Reimburse Catherine up to \$300 for food from the senate retreat (Hellerman, Perez, MSC, 1 abstention)

## IV. Other Reports

- A. Classified Senate Report  
Karen Petersen is the VP, Candace Leonard is the President. Any questions or concern can be directed to Candace.
- B. Student Senate Report  
None

## V. Senate President's Report

- A. Sign up sheet for AS committees is in the Navigator. Please fill out and return to Catherine.
- B. Scott had a conversation with Cheryl Marshal regarding facilities – lighting, modular classrooms, and the golf course. Projects have been approved but the board has put a hold on all projects until the bidding procedures are rewritten.
- C. The best thing faculty and staff can do to help with accreditation is to participate in departmental planning, SLOs and reviews. We can not afford to be apathetic.
- D. The campus researcher position is being posted.
- E. The executive committee will be working on revising the bylaws.

## VI. Old Business

- A. None

## VII. New Business

- A. **Action Item:** Officer Appointment
  - a. Past President – Daniel Bahner  
**Motion:** To appoint Daniel Bahner as the past president (Brink, Holbrook, MSC)
- B. New Committees (ad hoc)
  - 1. Based on information at the retreat and at the request of the VP of Instruction we have some suggestions for a few new committees.  
Should the accreditation committee remain just faculty or be expanded to include others on campus?  
We need to keep this within the faculty so that we can maintain our voice.  
What would the charge be? 1. Determining what are faculty responsible for 2. Training faculty and 3. Leading the faculty.  
The committee should not be diluted.  
We don't need a motion because we are planning on doing what we originally suggested.
  - 2. Scott sent out an e-mail about the new committees and included a 4<sup>th</sup> about textbooks. Student Interests has taken this charge as well so Student Senate should appoint a liaison to Student Interests.  
SLO committee – don't have guidelines on many of the components of this process.  
Needs clear charges!  
Need to allow for variance in instructional process. Having a committee potentially means bringing things down to the lowest common denominator – which is not a good base to start from.  
SLO committee is not going to be an approval committee. Would be formed to help, support the development, assessment and recording of SLOs – if we create the

committee we can issue the charges and they would not be to micromanage the SLOs, but to be a support.

Is ELUMEN the only way to record? No

SLOs are causing more work – not really a time saving process.

The committee is going to be formed one way or the other – if not by us then by the administration. We don't have to participate but this needs to be a committee of the faculty. We need to have a liaison to other committees.

The VP of instruction is concerned that SLOs are floundering and they are. Her suggestion is trying to help not take over, but if faculty do not take a lead role in this she will. We need to decide whether the faculty will take the lead.

**Motion:** To table the discussion until the next meeting (Brink, Hanley, MSF 12 yes, 4 nos, 2 abstentions, – not a 2/3s majority).

Faculty need to do this. We need to get together and take this on as ours.

We are not going to answer any of these issues today. We need to come up with the nature and parameters of the committee and then discuss.

**Motion:** This item be put on the next agenda (SLO committee charges and parameters) (Bahner, Brown, MSC)

*Discussion:* Need to put someone in charge – the executive committee – the senate should come up with the charges.

Suggestion that those who have ideas send them to Scott and he will send them out to the Senate. This will give us a starting point.

C. Charges of committees – next meeting

## VIII. Committee Reports

A. Curriculum – haven't met yet

B. Student Interests – having a meeting next week

C. Personnel Interests – meeting next week

D. Educational Technology -- met today

E. Honors Steering – not commitment for a chair

F. Chairs Council – starts at 9:00 not 9:30 – meeting this Friday. Not all chairs can be there.

G. Scholarship – meeting the 31<sup>st</sup>. Spoke with Laura Record about distributions. Meeting ½ hr. later.

H. Educational Policy - none

I. Planning and Program Review – here to help, data is being assembled. Working with the researcher at Valley to resolve some issues or at least make Chairs aware of what the issues are so they can address in the report.

J. District Assembly - have not met. Next meeting is the 1<sup>st</sup> Tuesday in September.

## IX. CCA Report

None, Steve Hellerman will be making reports in the future.

## X. Announcements

If we see students wearing ash gray shirts between 9-12 on Fridays, they are working on various class projects simulating emergencies on campus.

## XI. Statements from the Public

None

## XII. Adjournment

The meeting was adjourned at 4:31 pm.

Respectfully submitted,

Meridyth S. McLaren, Secretary