

**Academic Senate
May 6, 2009
Unapproved Minutes**

Academic Senate President Rick Hogrefe called his last meeting as Senate President to order at 3:05 pm.

Members Present: Daniel Bahner, Jane Beitscher, Debbie Bogh, T.L. Brink, Robert Brown, Tom Bryant, Ken Bryson, Steve Hellerman, Catherine Hendrickson, Rick Hogrefe, Jim Holbrook, JoAnn Jones, Liz Langenfeld, Damaris Matthews, Jessica McCambly, Meridyth McLaren, Bob O'Toole, Catherine Pace-Pequeno, Scott Rippy, Frances White, Gary Williams

Members Absent: Ryan Bartlett, Jodi Hanley, Denise Hoyt, Mario Perez, Snezana Petrovic, Diane Pfahler, Sherri Wilson

Guests: Judith Ashton, Milly Douthit, Gloria Harrison, Lynn Lowe, Charlie Ng, Mike Strong

I. Administrative Report

President Harrison reported to the Board on our progress for the recommendations from accreditation. We have created the Crafton Council, SLOs are in progress, Program Review and Planning are beginning to be linked to the allocation of resources. Not sure if the Accreditation Board will change our status once we submit our report. We will be looking at hiring a consultant to guide us in the process. BrainTrust is one agency, but there are others. We should have a rough draft of the report by July. There will be program review going on over the summer for non instructional programs. Would she like faculty to participate in the interview process for the consultant? Not sure of the process, the board may choose.

Mike Strong reported on what is happening throughout the summer as far as construction. They are holding off on some projects to minimize impact to faculty and students.

II. Approval of Minutes

- A. April 15, 2009
Accepted by consensus.

III. Treasurer's Report

The balance stands at \$ 3781.78. There are some outstanding bills, but even with those we should be in the black at the end of the year.

IV. Other Reports

- A. Classified Senate Report
None
- B. Student Senate Report
None

V. Senate President's Report

Rick went to the Statewide Academic Senate – main issue is with prerequisites outside of the discipline. Change Title 5 to remove the statistical evidence requirement for the prerequisite.

Senate will spend some time revising the Athletics position paper.

A reminder to participate in end of the year events.

Convocation is next Friday, then Graduation on the 22nd.

Retirement Party on the 21st. 6:00 at Mill Creek - \$20 per person.

Erica is still looking for volunteers for the Graduate Breakfast.

VI. Old Business

- A. **Action Item, 2nd Reading:** Resolution S09.03 Acceptance of CLEP Scores for Credit
Motion: To approve for second reading. (Jones, Bryson MSC)

VII. New Business

- A. Discussion: Classified and Management Hiring Policies

There will be a meeting at the beginning of the year with Chancellor and new VP of HR to discuss the lack of these policies. This is the draft that was created.

This is not an academic and professional matter, so these are suggestions only. Rick would like comments in writing.

Recommendation to look at this.

Need to screen for the qualities that we often terminate for.

Need to be concerned about the lack of faculty on the certificated management hiring committee. Person could potentially be a faculty member eventually.

Is this a process we need to slow down? Valley is choosing not to respond with comments until fall.

Suggestion to split the policy into two types – classified management and certificated management.

Need to operationalize some of the requirements – need to be sensitive? How is this defined?

Recommend to slow down? Yes.

- B. **Action Item:** Organizational Handbook

This handbook represents the campus as it is at this time.

Comments? Is this more of a theoretical chart or is this really how things work? This is to show how all of the committees have a voice in the Crafton Council.

If we approve this, it will be added to the accreditation report.

Still have the issue that many faculty don't participate in committees and campus issues. The 20-30 who do participate are going to attend the various meetings.

This document is an opportunity to demonstrate various committee pipelines.

We need to make sure that more faculty are aware of the information, decisions and policies.

Once we have this beginning, then we can begin to see the holes in functions and needs of the campus. Outreach is a good example. There is no specific process for outreach and marketing. This is a hole that needs to be addressed. When do we want faculty input in creating these new structures?

By putting it down and listed, it becomes more difficult to think that things are working well. The holes become more obvious.

The crisis intervention committee is not represented.

Motion: To support as a draft document that is distributed widely for continued dialogue (Holbrook, Jones, MSC)

Discussion: There is some discontent with the reorganization of the campus. Would this be something that should a component of this document discussion? Should probably be something we work on next year, but not include the concerns of a specific department.

Discussions and shared governance should be an honest process. Past practice has not always supported that.

Need to make sure we focus more of our meetings time to discuss academic and professional matters.

Additional comments can be sent to the Academic Senate President.

Will need additional monies to reimburse for the Classified Luncheon

Motion: To increase reimbursements for the Classified Appreciation Luncheon to \$700 (Perez, Brink, MSC)

C. Officer Elections 2009-2011

1. President – Bahner nominated Scott Rippy, voted by acclimation
2. Vice-President - Holbrook nominated Catherine Pace-Pequeno – by acclimation
3. Secretary – Pace-Pequeno nominated Meridyth McLaren – by acclimation
4. Treasurer – Jones nominated Jodi Hanley – by acclimation
5. Historian - Pace-Pequeno nominated Denise Hoyt – by acclimation

VIII. Committee Reports

- A. Curriculum – last meeting Monday
- B. Student Interests - received a year end report. Accomplished a lot.
- C. Personnel Interests – a successful Classified Luncheon
- D. Educational Technology – last meeting today. Report will be coming soon.
- E. Honors Steering – Jane stepping down as Chair. Anyone who is interested please notify AS President.
- F. Chairs Council – continued discussion of textbooks and training for Chairs. Judith created a much more user friendly form. Will be continued conversation about ordering textbooks.
- G. Scholarship – were able to distribute scholarships to a wider number of students. Have done a lot of publicity and were able to distribute a few scholarships that had been difficult to fill in the past
- H. Educational Policy – met all of the charges.
- I. Planning and Budget- have learned a lot as a committee. There will be some changes. There are 50 units that have to do program review next year.
- J. District Assembly – need a faculty member from CHC. A serious level of dysfunction. Despite dysfunction it is a learning experience. Need the representation. Have asked the Police Chief for a report of all of the things that the campuses are doing for safety – above and beyond catching minor violations.

IX. CCA Report

Ratification of contract – ballots available after the AS meeting.

X. Announcements

Retirement Celebration on May 21st.

Thanks to Rick for the work he has done in the last 3 years as AS President.

Campus wide interdisciplinary project – Tuesday 12-1.

Student directed show – a singing recital with hair raising monologues.

Phi Beta Lambda is doing an ice-cream fundraiser at ColdStone in Yucaipa. Phi Beta Lambda won many awards at the student dinner on Friday.

XI. Statements from the Public

Judith thanked the Senate and the faculty for their work in the last 3 years. She has been very impressed with the Senate. Encourages us to encourage any new Deans to attend the AS meetings and stay in touch with faculty.

Rick thanked the faculty for the experience of being our President.

XII. Adjournment

The meeting was adjourned at 4:50 pm.

Respectfully submitted,
Meridyth McLaren, Secretary

